



Driffield Town Council
1 - 4 Market Walk
Driffield
East Yorkshire
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There will be an Extraordinary meeting of the Driffield Town Council on:

Date: 29 April 2024
Time: 19.00
Venue: Market Walk Offices, Market Walk, Driffield

All members of this committee are hereby summoned to attend this meeting:

Chair: Cllr G Helliwell
Vice Chair: Cllr G Lucas

Cllr P Rounding, Cllr M Blakeston, Cllr M Rogers, Cllr T Watson, Cllr F Smith, Cllr K Stack, Cllr S Fletcher, Cllr M Strath, Cllr W Strath, Cllr C Bekker, Cllr B Smith, Cllr S Starrett, P Symons, and Cllr A Newall.

Risk Assessment & Recording of Meeting

AGENDA

1. Public Discussion and Comment (limited to 15 minutes or Chair's discretion)
2. Apologies for Absence
3. Declarations of Interest
4. Registration of Gifts or Hospitality
5. To note an attached report which sets out a proposal relating to the delegated arrangements of the Town Council and to consider the recommendation below:

It is proposed that Council consider the following:

- i. Adopting the East Riding of Yorkshire model Code of Conduct for parish and town councils.
 - ii. Adopting the Standing Orders and Financial Regulations based on the most recent NALC model template version of both.
 - iii. Adopting the proposed Scheme of Delegation.
 - iv. Resolving that all the above would come into effect at on 7 May 2024 before the start of the Annual Meeting of the Town Council.
 - v. Resolve to review the newly adopted policies and arrangements in early 2025.
6. Consider a resolution to agree proposed meeting times and dates for the new committee structure (attached)
 7. Date of Next Meeting: Annual Meeting of the Town Council on 7 May 2024 at 19.00

Matthew Brown
Town Clerk
24 April 2024