



Driffield Town Council

COUNCIL OFFICE

2-4 Market Walk, Driffield, East Yorkshire, YO25 6BW

Telephone: (01377) 254160

There will be a meeting of the Driffield Town Council on Tuesday 5 December 2023 at 7.00pm at the Council Chamber, Community Centre, Driffield.

All members of this committee are hereby summoned to attend this meeting: Cllr G Helliwell (Mayor), Cllr G Lucas (Deputy Mayor), Cllr P Rounding, Cllr M Blakeston, Cllr M Rogers, Cllr T Watson, Cllr F Smith, Cllr K Stack, Cllr S Fletcher, Cllr M Strath, Cllr W Strath, Cllr C Bekker, Cllr B Smith, Cllr S Starrett, and Cllr A Newall

Risk Assessment & Recording of Meeting

AGENDA

1. Public Discussion and Comment (limited to 15 minutes or Chair's discretion)
2. Apologies for Absence
3. Declarations of Interest
4. Registration of Gifts or Hospitality
5. Questions, Matters of Accuracy and Observations of the Town Council Minutes 7 November 2023 (enc)
6. Adoption of the Town Council Minutes of 7 November 2023 (enc)
7. Adoption of the Town Council Minutes of 3 October 2023
8. Clerks Update
9. Healthy Towns Update
10. Driffield Youth Action update
11. To consider a resolution on the future of the council's use of H&S consultants
12. To note the findings of the interim internal audit for the year ended 31 March 2024 (enc)
13. To consider a resolution on the future of the Parklet
14. To consider a resolution on the artwork for The Big Picture
15. To consider a resolution to move forward with the co-option of an additional councillor
16. To consider a resolution to write to ERYC requesting them to tarmac further parts of the car park in West Garth
17. To consider a resolution to move the January 2024 Full Town Council meeting to the 9 January 2024
18. To consider Planning Application 22/02539/STPLF Kelleythorpe fuel station (emailed)
19. Highway Matters
Any highway issues.
20. Temporary closure of meeting for public discussion and comment
21. Adoption of the Personnel Committee Minutes of 7 November 2023 (enc)

22. Adoption of the Environment Committee Minutes of 14 November 2023 (enc)
23. Adoption of the Events Committee Minutes of 14 November 2023 (enc)
24. Adoption of the Planning Committee Minutes of 14 November 2023 (enc)
25. Adoption of the Properties and Asset Committee Minutes of 28 November 2023 (enc)
26. Responsible Financial Officers Report (to follow)
27. Delegates Reports
28. Date of Next Meeting: TBC

Matthew Brown Town Clerk
Dated 30 November 2023

That in view of the confidential nature of the business about to be transacted namely the agreement of pay rises and staffing levels it is advisable in the public interest for the press and public to be temporarily excluded and they are instructed to withdraw

29. To consider the employment of an additional member of staff for the office
30. To agree nationally agreed pay rises backdated to April 1st 2023

Mayors Engagements

05/11/23 - Driffield in Bloom

11/11/23 - Wreath Laying at the Memorial Gardens

12/11/23 - Remembrance Day Driffield Church

25/11/23 - November Driffield Silver Band

30/11/23 - Christmas Trees and the Church

Deputy Mayor Engagements