

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE DRIFFIELD TOWN COUNCIL HELD ON
TUESDAY 9 MAY 2023 IN THE COUNCIL CHAMBER, THE COMMUNITY CENTRE, DRIFFIELD**

Present: Councillors F Smith, S Starrett, G Lucas, T Watson, A Newall, K Stack, M Rogers, G Helliwell, M Blakeston and Town Clerk M Brown

PC Martin Philips informed the council of 12 ASBO's, 5 public order offences, 5 thefts and 9 assaults. 12 extra officers and 2 Sergeants will be stationed at Driffield once the building has had alterations to accommodate them.

Regarding the dog fouling at St Margarets Park, ERYC have a team dedicated to kind of incident and are welcome to view the CCTV and make a decision on ticketing.

Cllr Stack thanked the Police for arranging the Active Fridays initiative.

01/23 Election of Chair (Mayor):

Cllr Helliwell was proposed by Cllr Blakeston and seconded by Cllr Smith and was duly elected Mayor/Chair with all in favour.

Cllr Helliwell thanked the council for their support. The Mayoral Charity will be Driffield Youth Action.

02/23 Execution of Mayor's Declaration of Office :

This was signed and completed.

03/23 Election of Vice Chair (Deputy Mayor):

Cllr Lucas was proposed by Cllr Stack and seconded by Cllr Newall and was duly elected Vice Chair with all in favour.

04/23 Apologies for Absence:

Cllr P Rounding

05/23 Resolution of Monthly Meetings of the Town Council:

It was agreed the town council meet on the first Tuesday of the month at 7.00pm with exception of August.

06/23 Resolution for the Formation of Standing Committees:

It was agreed with all in favour that the following standing committees be formed for the following year:

The Planning Committee shall meet on a monthly basis at times agreed by members with the exception of August.

The CCTV Committee shall meet on shall meet on a monthly basis at times agreed by members with the exception of August and December.

The Allotment Committee shall meet four times a year at times agreed by members.

The Environment Committee shall meet on a monthly basis at times agreed by members with the exception of August.

The Market Committee shall meet on a quarterly basis.

The Events Committee will meet when deemed necessary to arrange events.

The Properties and Asset Committee will meet on a quarterly basis.

The Personnel Committee shall meet on a monthly basis at times agreed by members with the exception of August.

The Grievance Committee will meet when deemed necessary.

It was agreed there be no meetings in August.

(A) Planning Committee:

Miss G Lucas
Mr F Smith
Mr M Rogers
Mr T Watson
Mr A Newall

Were agreed as the members of the Planning Committee.

(B) CCTV Committee:

Mr P Rounding
Mr F Smith
Mr M Blakeston
Mrs G Helliwell

Were agreed as the members of the CCTV Committee.

(C) Allotment Committee:

Mrs G Helliwell
Miss G Lucas
Mr A Newall
Mr M Rogers

Were agreed as the members of the Allotment committee.

(D) Environment Committee:

Mr F Smith
Miss G Lucas
Mr A Newall
Mr T Watson

Were agreed as the members of the Environment Committee.

(E) Market Committee: Mr S Starrett
Mrs G Helliwell
Mr A Newall
SPARE

Were **agreed** as members of the Market Committee.

(F) Events Committee: Mr K Stack
Miss G Lucas
Mr S Starrett
Mr T Watson
Mr M Blakeston
Mr A Newall

Were **agreed** as members of the Events Committee.

(G) Properties and Assets Committee: Mr M Rogers
Miss G Lucas
Mr M Blakeston
Mr F Smith

Were **agreed** as the members of the Properties and Assets Committee.

(H) Personnel Committee: Mr M Rogers
Mr S Starrett
Mr M Blakeston
Mr F Smith

Were **agreed** as the members of the Personnel committee.

(I) Grievance Committee: Mr A Newall
Mr F Smith
Mr M Rogers

Were **agreed** as the members of the Grievance Committee.

The above members of the committees were agreed.

07/23 Resolution for councillors to be appointed to committees formed.

This was **agreed** with all in favour

08/23 Resolution for appointment of councillors to the Working Groups that may arise over the council year.

This was **agreed** with all in favour

09/23

To appoint delegates

A – ERNLLCA –

G Helliwell
Vacancy

B – Community Centre Management Committee –

P Rounding
Vacancy

C – Yorkshire Coast Rail Partnership -

Vacancy

D – Driffield Youth Action -

P Rounding
G Helliwell

E – Healthy Towns (Alfred Bean Project Group) -

M Blakeston

The delegates where agreed with all in favour

10/23

To appoint the Responsible Financial Officer

It was agreed the clerk, Matthew Brown, to be the RFO.

11/23

To appoint 4 members of the Town Council to be authorised to sign cheques on the council's behalf and to agree 2 signatures are required to validate cheques/online payments

Mrs G Helliwell
Mr K Stack
Mr M Rogers

The clerk was asked to confirm with the auditor if 3 signatories were sufficient.

12/23

Questions, Matters of Accuracy and Observations on the Full Town Council minutes of 4 April 2023

There were none.

13/23

Adoption of the Full Town Council Minutes of 4 April 2023

The minutes were adopted with all in favour

14/23

Clerks update

Nothing that was not on the agenda

15/23

External funding officer update

Fiona has been busy working to arrange the forthcoming events at St Margarets Park

16/23 Healthy Towns Update

Cllr Blakeston was in hospital at the time of the last meeting, but will be at the next and will then be able to give a full report and update

17/23 Driffield Youth Action update

Cllr Helliwell reported that Lisa and the team was going a great job.

18/23 External funding officer update

Fiona has been busy working to arrange the forthcoming events at St Margarets Park

19/23 No. 43 Update

An update on the progress at No.43 was given including an invite to a meeting on 30 May at 6pm. Cllr Starrett suggested that something should be placed on the windows of No.43 to make it more inviting

20/23 To discuss the ERYC Strategic Planning meeting on 27 April re Aldi.

Cllr Newall expressed disappointment with the lack of turn out by Driffield and Rural Ward councillors for this major development, but wished it to be known he was pleased with Cllr Mathiesons letter and thanked her for her support. Cllr Blakeston was ill at the time and was unable to attend. Apologies were also given by Cllr Rogers.

Due to the works, Cllr Blakeston has a genuine concern for parking on Albion Street for residents, especially now that double yellow lines have been added.

21/23 To consider a resolution to request from ERYC free parking at the Beckside Car Park

The clerk was asked to write to ERYC to ask for this. This was agreed.

22/23 To discuss the cladding at the new dentist at Riverside

Cllr Stack raised the issue that the cladding is totally out of character and a complete eyesore. Whilst it was noted that the colour could tone down over the years, it was felt it was not what was put forward on the plans. It was agreed the clerk should make further enquiries

23/23 To consider a request from Driffield & Wolds Mental Health Social Group for a donation from the small grant fund

Not being aware of the group, Cllr Blakeston wanted confirmation that they were indeed an official organisation prior to any funds being transferred.

- 24/23 To consider a resolution to decide to attend Drifffield Show, and if so to agree a stand size**
- After discussion, it was agreed the stand should be the same size as last year over 2 bays and should feature the work of the Tidy Team around the town and be staffed by 2 of the team in the morning, and 2 in the afternoon. It was suggested the stand could feature a tractor, hanging baskets and photos of the town.
- 25/23 Adoption of the Personnel committee minutes of April 4th 2023**
- The minutes were presented by Cllr Lucas and were **adopted** with all in favour.
- 26/23 Adoption of the Planning committee minutes of April 18th 2023**
- The minutes were presented by Cllr Lucas and were **adopted** with all in favour.
- 27/23 Responsible Financial Officers report**
- The RFO report was agreed with all in favour.
- 28/23 Highways – yellow lines at Albion Street**
- Cllr Blakeston raised concerns over the installation of double yellow lines on Albion Street with no apparent consultation. The clerk is to make enquiries.
- 29/23 To consider a resolution to write a letter of congratulations to Drifffield Hockey Club 055's for winning the National Plate at Lee Valley Hockey and Tennis Centre, and Drifffield RUFC 1st team winning the Papa John's Men's Regional 1 Championship Final at Twickenham.**
- Cllr Blakeson also asked for a similar letter to be sent to Great Drifffield AFC for winning the League and for being runners up in the cup. It was noted that all teams "did Drifffield proud". This was agreed with all in favour. The possibility of a "gift" such as personalised plaque with formal presentation is to be looked into.
- 30/23 Delegates reports**
- There were none
- 31/23 Date of Next Meeting**
- Tuesday 6 June at 7pm

32/23

Confidential Items

Cllr Rogers felt that an incentive was needed to bring new councillors onboard such as a monthly payment. Cllr Blakeston thought this was something that could not be done. After discussion it was felt the idea would not be taken forward as councillors should give their time freely to support the local community.

The meeting closed at 8.40pm.

..... Signed

..... Dated