

MINUTES OF THE DRIFFIELD TOWN COUNCIL MEETING HELD ON TUESDAY MARCH 7TH 2023 AT 7.00pm IN THE COUNCIL CHAMBER, COMMUNITY CENTRE, DRIFFIELD.

Present: Councillors, M Blakeston, G Lucas, A Coleman, F Smith, M Garrard, S Fletcher, M Rogers, A Newall, T Watson, G Helliwell, S Starrett, J Fletcher, P Stocker, K Stack and Town Clerks Mrs C. Binnington and Matthew Brown.

Teacher Mr Lowe and 3 children from Driffeld Junior School were also in attendance and gave an excellent video presentation on the childrens attempt to reduce speed and parking obstructions in the vicinity of the school. Parked cars have also been seen blocking the Police station entrance. DTC assured the school this has already been raised as an issue to ERYC.

Cllr Coleman suggested the video be added to the DTC website and Facebook page.

The new admin assistant, Paula Danby explained that 23 civil enforcers had 168 schools to cover on a rotational basis. It was suggested to write direct to Paul McConnon who looks after school street 20mph zones.

PCSO Claire Watson and PC Richard Johnson addressed the council on the recent policing issues informing the council that calls for services had dropped by 80%. No update was available on when the new officers would be starting was available.

222/23 Apologies for Absence:

Cllr P Rounding

223/23 Declarations of Interest:

Minute 241/23 Charges Register - Cllr Blakeston declared a non-pecuniary interest in the North End depot as he is involved with the Men in Sheds initiative.

224/23 Registration of Gifts and Hospitality:

There were none.

225/23 To note the vacancy now rendered by the absence of Cllr R Livingstone without apologies for 6 continuous months:

It was noted that Cllr Livingstone was no longer a Cllr.

226/23 Questions, Matters of Accuracy & Observations on the full town council minutes of 7th February 2023:

Cllr Stack wished it to be noted he did attend the above meeting as his name was missed off the attendees.

227/23 Adoption of the full town council minutes of 7th February 2023:

The minutes were **adopted** with all in favour.

- 228/23 Clerks Update**
- Nothing to report other than what is on the agenda.
- 229/23 External Funding Officer Report:**
- Written report attached to the minutes.
- 230/23 Healthy Towns Project Group Update:**
- Cllr M Blakeston gave a report on the last meetings progress.
- 231/23 Driffield Youth Action Update:**
- Cllr Stocker gave an update on progress which was seen as positive.
- 232/23 Town Clerk Exit Strategy**
- Cllr Rogers suggested this was moved to the confidential part of the meeting. This was **agreed** with all in favour and can be found under minute **252/23**
- 233/23 Application DC/22/02539/STPLF. The Sunderlandwick Estate. Strategic: Hybrid application for erection of fuel filling station, commercial unit, extensions to existing agricultural buildings into commercial buildings, erection of visitor centre with café and Educational space and associated parking and access, outline for drive thru restaurant.**
- Much discussion was made over the application. 8 members of the council did not object to this application in principle, with 4 against and 2 abstentions. There were concerns from everyone surrounding environmental issues, road safety and traffic, and the potential impact of drive thru type fast food on the Healthy Towns initiative.
- 234/23 ERYC Pay Back ideas.**
- It was suggested that the back fences and others could be painted. Additionally, overgrown grass intruding on to pavements could do to be cut back – especially around The Highfield. Litter picking around Long Lane and Spellowgate and Forlorns.
- 235/23 Street Trading Review**
- It was **agreed** with all in favour that DTC request that DBS checks remain in place.
- 236/23 Promotion of impending elections to encourage potential new councillors**
- It was **agreed** with 13 in favour and 1 abstention that some sort of promotion be done.
- Cllr Blakeston wanted to remind the public that they will need photo ID's to vote.

- 237/23 Review of Internal Audit Procedures & Appointment of Internal Auditor (emailed)**
- These were **agreed** with all in favour.
- 238/23 To agree main scope of audit**
- This was **agreed** with all in favour.
- 239/23 Review of Financial Risk Assessments**
- These were **agreed** with all in favour.
- 240/23 Review of policies: Social Media/Social Media Promotion/H & S Policy & Statement/Equality/Publication Scheme/Recording of Meetings/GDPR/Civic**
- These were **agreed** with all in favour.
- 241/23 Charges Review**
- The recommendations were **agreed** with all in favour for the year 2023-2024.
- For 2024-2025, Cllr Helliwell proposed, seconded by Cllr Coleman that the allotment charges increase to £40 for a full plot and £20 for a half plot and was **agreed** with all in favour.
- Cllr Blakeston declared a non pecuniary interest in the North End depot due to his involvement with the Men in Sheds initiative.
- 242/23 Insurance Review**
- This was **agreed** with all in favour.
- 243/23 Asset Register Review**
- This was **agreed** with all in favour.
- 244/23 Risk Assessment Review**
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- This was **agreed** with all in favour.
- 245/23 Adoption of Personnel Committee Minutes of 3rd February 2023, including Employment Policies**
- The minutes were presented by Cllr G Lucas
- The minutes were **adopted** with all in favour.
- 246/23 Adoption of Planning Committee Minutes of 14th February 2023**
- The minutes were presented by Cllr G Lucas
- The minutes were **adopted** with all in favour.

247/23 Adoption of Event Committee Minutes of 14th February 2023

The clerks note regarding Awards for All funding was highlighted

The minutes were presented by Cllr S Starrett

The minutes were **adopted** with all in favour.

248/23 Adoption of CCTV Committee Minutes of 28th February 2023

The minutes were presented by Cllr M Garrard

The minutes were **adopted** with all in favour.

249/23 Highway Matters

Cllr Lucas highlighted that a number of zebra crossings around the town required their lines repainting – especially at Weatherspoons on Middle Street North. Cllr Stack reported his concerns surrounding the speed of vehicles heading to the new dentist at Riverhead, along with parking at the turning down to Riverhead.

Cllr Watson reported that a street light on West Garth was obstructed by an overhanging tree.

Cllr Helliwell reported that there are 7 locations in Drifffield where volunteers can stand monitoring as part of the community speed awareness.

It was suggested that with regards to the crossings the best course of action was to invite ERYC down for a look.

250/23 Responsible Financial Officers Report:

The RFO report was **agreed** with all in favour.

251/23 Delegate Reports:

Cllr Blakeston informed the meeting that Drifffield Junior School are looking for 2 members of the local community to join the Governing Body and that anyone interested should contact the head, Linda Laird on 01377 253371.

Cllr Rogers wished to convey the councils sincere thanks to Town Clerk Claire Binnington for her service and support to the Drifffield Town Council. This was echoed by all.

In view of the confidential nature of the following items it was agreed with all in favour to exclude the press and public

252/23 Town Clerk Exit Strategy

The proposals put forward were **agreed** with 13 in favour and 1 abstention.

253/23

Date of Next Meeting:

Tuesday April 4th 2023.

The meeting closed at 8.40pm.

..... Signed

..... Dated