



Driffield Town Council

COUNCIL OFFICE

2-4 Market Walk, Driffield, East Yorkshire, YO25 6BW

Telephone: (01377) 254160

THE ANNUAL GENERAL MEETING OF THE DRIFFIELD TOWN COUNCIL WILL TAKE PLACE ON TUESDAY MAY 9TH 2023 IN THE COUNCIL CHAMBER, COMMUNITY CENTRE, MILL STREET, DRIFFIELD.

All members of Council are hereby summoned to attend this meeting: Cllr M Rogers, Cllr S Starrett, Cllr P Rounding, Cllr M Blakeston, Cllr T Watson, Cllr Miss G Lucas, Cllr G Helliwell, Cllr F Smith, Cllr A Newall and Cllr K Stack.

Risk Assessment and Recording of Meetings

AGENDA

1. Election of Chair (Mayor)
2. Execution of the Mayor's Declaration of Acceptance of Office
3. Election of Vice Chair (Deputy Mayor)
4. Apologies for Absence
5. Resolution of Monthly Meetings of the Town Council
6. Resolution for the formation of Standing Committees – the number of each Standing Committee is in brackets – the Mayor is Ex Officio member of (a) to (i) committees)
 - (a) Planning Committee (maximum 6)
 - (b) CCTV Committee (minimum of 4 maximum of 6)
 - (c) Allotments Committee (minimum of 4 maximum of 6)
 - (d) Environment Committee (minimum of 4 maximum of 6)
 - (e) Market Committee (minimum of 4 maximum of 6)
 - (f) Events Committee (minimum of 4 maximum of 6)
 - (g) Properties and Assets Committee (minimum of 4 maximum of 6)
 - (h) Personnel Committee (4) (not to include the Mayor or Deputy)
 - (i) Grievance Committee (3) (not to include the Mayor or Deputy)
7. Resolution for councillors to be appointed to Committees formed.
8. Resolution for appointment of councillors to the Working Groups that may arise over the council year
9. To Appoint Delegates:
 - (a) ERNLLCA
 - (b) Community Centre Management Committee (plus substitute)
 - (c) Yorkshire Coast Community Rail Partnership
 - (d) Driffield Youth Action
 - (e) Healthy Towns (Alfred Bean Project Group)
10. To appoint the Responsible Financial Officer
11. To appoint four members of the Town Council to be authorised to sign cheques on the council's behalf, and to agree two signatures are required to validate cheques/online payments
12. Questions, Matters of Accuracy and Observations on the Full Town Council minutes of April 4th 2023 (enclosed)
13. Adoption of the Full Town Council Minutes of April 4th 2023
14. Clerks Update – verbal
15. External Funding Officer Update (to be distributed at the meeting)

16. Alfred Bean Healthy Towns Project Group update
17. Drifffield Youth Action Update (to be distributed at the meeting)
18. To consider the way forward with the Co-Option process (enc)
19. Update on Number 43 Project (enc)
20. To discuss the ERYC Strategic Planning Meeting on 27th April re: Aldi Application
21. To consider a resolution to request from ERYC free parking at the Beckside Car Park
22. To discuss the cladding at the new dentists at Riverside
23. To consider a request from Drifffield & Wolds Mental Health Social Group for a donation from the Small Grant Fund (enc)
24. To consider a resolution to decide to attend Drifffield Show and if so agree a stand size
25. Adoption of the Personnel Committee Minutes of April 4th 2023 (enc)
26. Adoption of the Planning Committee Minutes of April 18th 2023 (enc)
27. Responsible Financial Officers Report (enclosed)
28. Highways – yellow lines at Albion Street
29. Temporary Closure of the Meeting for Post Council Public Review
30. Meeting re-opens
31. To consider a resolution to write a letter of congratulations to Drifffield Hockey Club 055's for winning the National Plate at Lee Valley Hockey and Tennis Centre, and Drifffield RUFC 1st team winning the Papa John's Men's Regional 1 Championship Final at Twickenham.
32. Delegates Reports
33. Date of Next Meeting: Tuesday June 6th 2023

Confidential Items

To discuss the possibility of councillors allowances

Matthew Brown
Town Clerk
Dated this 4th day of May 2023



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Mayors Engagements:

Mayor's Engagements	139
Declined	8
Passed to Deputy	6

Funds raised for charities so far	£3,198.00
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29/03/2023	East Riding of Yorkshire High Sheriff Awards
02/04/2023	Pocklington Civic Service
06/04/2023	Army Cadet Force Visitor Day - Driffield Barracks
16/04/2023	Withernsea Civic Service
16/04/2023	Sledmere - Get Caked Charity Fundraiser
21/04/2023	BBC Humberside interviews re Coronation Celebrations
22/04/2023	Start the Ultra Trails Ultra Marathon
22/04/2023	Scouts - St Georges Day Parade
22/04/2022	Driffield Male Voice Choir - Parish Church
25/04/2023	ANZAC Day Service
29/04/2023	Driffield In Bloom Coronation Concert
03/05/2023	Great Driffield AFC Cup Final
06/05/2023	Coronation Crown Trail
07/05/2023	Commemorative Service at All Saints Church
07/05/2023	Picnic in St Margaret's Park
08/05/2023	Merry Monarchs at North End Park
08/05/2023	RBL Coronation Tea
08/05/2023	AFVBC Garden Party