

**MINUTES OF A MEETING OF THE PROPERTIES & ASSET COMMITTEE OF THE DRIFFIELD TOWN COUNCIL HELD TUESDAY SEPTEMBER 14<sup>TH</sup> 2021 AT 7.00PM IN THE MEETING ROOM, MARKET WALK, DRIFFIELD.**

**Present:** Councillors J Fletcher, S Fletcher, A Coleman, P Rounding, M Garrard and the clerk Mrs C Binnington.

**PA/01/21 Election of Chair:**

Cllr J Fletcher was elected chair with all in favour.

**PA/02/21 Election of Vice Chair:**

Cllr S Fletcher was elected chair with all in favour.

**PA/03/21 Apologies for Absence:**

Cllr M Blakeston and Cllr G Lucas.

**PA/04/21 New telephone/broad band provider:**

It was agreed with all in favour that Paul Bakes of Signal Telecom be asked to provide the new systems.

**PA/05/21 Tractor/machinery review:**

It was agreed that a meeting be set up with the Tidy Team and Property and Assets to ascertain requirements before budget setting in November.

**PA/06/21 Building Updates:**

**Market Walk:** it was agreed that ADT be cancelled and Intruder Alarms Ltd fit new alarms and cameras that would transmit to the clerk and another selected key holder phone, this would also mean that the BT line could be removed.

**Cass Hall:** it was agreed to ask Wall of Sound to ascertain what could be done re: the acoustics and Butterworths to review the heating as it was very loud in the light of the plan to perhaps make the Hall into a performance space.

**North End and Cross Hill Public Toilets:** All currently well although there was a slight electrical problem at North End which was being rectified in the next couple of days (currently closed until the problem is fixed – we think it's the damp conditions caused by a lot of rain today).

**North End Depot:** All well, Claire has liaised with Digby Lovel of Men in Sheds to organise the three-phase meter being installed and then the rewiring can commence. The hire of the room agreement has also been signed with Men in Sheds.

**Skerne Park Depot:** All well with this building. Paul Colley has pencilled in when the guttering will be replaced and I will get the dates shortly.

**PA/07/21**

**Date of Next Meeting:**

Tuesday October 12<sup>th</sup> 2021 (if required).

**The meeting closed at 7.30pm.**

Signed: .....

Date: .....