

**MINUTES OF THE DRIFFIELD TOWN COUNCIL CCTV COMMITTEE ON THURSDAY JANUARY 31ST 2020
AT 7.00pm AT MARKET WALK, DRIFFIELD.**

Present: Cllr A Croft, Cllr P Rounding, Cllr M Blakeston, Cllr M Garrard, Cllr K McLeod, Cllr C Scarlett, Cllr J Fletcher, Mr G Hadfield, PCSO A Roberts and the Town Clerk Mrs C Binnington.

01/20 Apologies:

Cllr S Starrett, Mr D Steel.

02/20 Update on the Data Impact Assessment:

The clerk reported that Malcolm and Jo of CCTV/GDPR had done a considerable amount of work towards the Date Impact Assessments and were now awaiting further information necessary to complete them from VSS.

The clerk presented a summary of recommendations and reported on how far she had got with finding the relevant information. She had a meeting with VSS last week, at which both Cllr P Rounding and Cllr J Fletcher attended, and she had been assured by VSS that the recommendations would be acted upon as quickly as possible.

The clerk reported that the Service Level Agreement would be sent to Inspector Cocker upon completion of the Data Impact Assessment.

Upon completion of all documentation, the Code of Practice, the application form for subject access and the data impact assessments would be uploaded to the Town Council website. The work carried out by CCTV/GDPR was going to be extremely expensive and it was felt that copyright or a function to prevent copy and pasting be placed on the documentation when uploaded. Claire would liaise with Yorkshire Media on this when the time came.

Cllr J Fletcher said she would like to see some financial contribution to the costs from Humberside Police and Cllr M Blakeston believed that VSS should also make some contribution as it was generally felt that the council had been left vulnerable by both parties with regard to the complexities of GDPR compliance.

The clerk had written to Mr A Strangeway explaining it was impossible for her to comply with the deadline date for his FOI request and that Mr Strangeway had acknowledged this. The clerk hoped to have the data impact assessment complete by the end of February. She also reported that with reference to crime statistics, the data impact assessment would refer the reader via a link to the relevant website. In addition, Inspector Rob Cocker had confirmed that his review of crime and disorder in Driffield clearly showed that the cameras were warranted and legitimate.

The existence of the CCTV system and public's view on it were to be included in a consultation exercise being undertaken by the council in February/March 2020.

03/20 Other Issues:

An additional camera on Middle Street North in the vicinity of a soon to be installed defibrillator by the Horace Taylor Trust had been requested and a donation would be made to pay for this. Scrutiny of current camera coverage in this area proved this to be a 'blind spot' and an additional camera would assist in crime prevention and detection. It was agreed that a price be sought from VSS. If this went ahead then this camera would also be subject to a data impact assessment.

The ANPR cameras in Cross Hill were questioned and it was wondered if they would not be better sited elsewhere in the town centre.

03/20 Treasurer's Report:

Graham reported there was £458.05 in the CCTV Committee's bank account. Fundraising would be necessary. The clerk said the Town Council were going to have to pay for the work around GDPR (although as previously stated contributions from VSS and Humberside Police were to be requested).

It was believed there were potential funding streams through the Police Commissioners Office, and this would be investigated.

04/20 Operational Update:

PCSO Roberts gave several recent examples of how the system had been instrumental in the detection of crime in the town.

05/20 Date of Next Meeting:

Thursday February 27th at 7.00pm.

The meeting closed at 7.40pm

Signed:

Date: