

MINUTES OF THE MEETING OF THE DRIFFIELD TOWN COUNCIL HELD ON TUESDAY MARCH 5TH 2019 AT 7.30PM IN THE MEETING ROOM, COMMUNITY CENTRE, MILL STREET, DRIFFIELD.

Present: J Fletcher (Mayor), T Watson, G Helliwell, S Starrett, A Croft, M Rogers, K Stack, M Steward, J Cooper, H Venter, S Fletcher, T Cooper, G Lucas, P Rounding, K Stack, M Blakeston and the Town Clerk Claire Binnington.

The Chairman gave instruction as to how to leave the building in the event of an emergency.

215/19 Apologies for Absence:

Councillor C Scarlett.

216/19 Declarations of Interest:

Cllr M Steward declared a non-pecuniary interest in Minute Number 222/19 as she is a member of the Drifffield Daisy Group.

Cllr J Cooper declared a non-pecuniary interest in Minute Number 222/19 as she is a member of the Drifffield Daisy Group.

Cllr H Venter declared a non-pecuniary interest in Minute Number 222/19 as she is a member of the Drifffield Daisy Group.

217/19 Registration of Gifts and Hospitality:

There were none.

218/19 Questions, Matters of Accuracy and Observations on the Minutes of February 5th 2019:

Cllr J Cooper had notified the clerk of her intention to give a 'right of reply' to minute number 200/19 – Proposed Minor Injuries and First Aid Post:

Cllr J Cooper addressed Cllr P Rounding's assertion that he knew nothing of the Drifffield Daisy Group and outlined their activities had been well recorded in the local press and in social media. She commenced to give a brief run down of its inception and of the groups visits to Jeremy Hunt and Downing Street. They attended Hornsea First Aid Centre upon invitation. Mr Paul Cartledge had approached them after meeting with the Town Council and receiving what he had described as a 'negative reaction'. Cllr J Cooper said they had held a public meeting at The Bell Hotel to further discuss the First Aid Post and no councillors had attended. She continued that the Drifffield Daisy Group were merely fundraising and had also raised money and assisted Darren Baker and his Friends of the Beck group. Cllr J Cooper said that any details regarding the actual First Aid Post and how it would be operated etc should be directed to Paul Cartledge and she had his number available for Cllr Rounding to contact. Cllr J Cooper also took exception to the clerk's minute as follows '*Cllr M Blakeston also voiced the importance that organisations raising money on the pretext of a charitable cause did so within the Charity Commissions guidelines.*' and said one could view it as libellous.

219/19 Adoption of the Minutes of February 5th 2019:

The minutes were **adopted** with 11 in favour and 4 against.

220/19

Clerks Update:

Mortimer's Heritage Project: The clerk reported she and Cllr M Blakeston had attended the first of two workshops at Sewerby Hall, funded by the Lottery Heritage Fund on March 4th.

YCCRP: the clerk read out an email of thanks for the Town Council's assistance in procuring the Station First World War memorial.

Election training: the clerk reported that she had attended Election training at County Hall.

Planning Enforcement: the clerk reported that she had attended a seminar on planning enforcement at County Hall.

221/19

To review the Financial Regulations:

Proposed alterations to the Financial Regulations detailed below that had laid on the table since the last ordinary meeting were **agreed** with 11 in favour and 4 abstentions.

11.1 Contracts Paragraph a (ii) appertaining to specialist services to all include the wording 'provision of firework displays' and 'design and layout of the annual Town Guide'.

11.1 Contracts Paragraph h appertaining to the amounts when estimates and quotations be required be risen to £10,000.

222/19

To consider the proposed Minor Injuries and First Aid Post:

Cllr P Rounding asserted that there was nothing sinister in his wish to know more about the Driffield Daisy Group, and whilst he appreciated Cllr J Cooper had furnished him with some information, he wished to know exactly how the First Aid Post would work. He continued that the Town Council had embarked on their most ambitious public campaign ever when trying to save the Driffield MIU and that he believed the town council should continue to centre their efforts in ensuring the 8 till 8 centre survives and succeeds or even ideally the CCG bring back the MIU.

Cllr M Blakeston explained his social media contact with Mr Cartledge and that various questions he had asked (as a private individual and not as a councillor) had not been answered. Cllr M Steward explained that the Driffield Daisy Group had applied for charitable status but were awaiting a time at which they had raised £5000 in order to progress their application.

More lively debate ensued however as a motion to support or not the campaign to bring a First Aid Post to the town was not on the agenda the clerk was asked to place a clear motion on the next one. Cllr J Cooper did remind councillors that the Driffield Daisy Group had neither asked or sought approval or support from the Town Council.

- 223/19 Mutual Respect between councillors:**
- The Mayor reminded councillors that they should treat each other and staff with respect both within the council chamber but also out in the wider world and on social media.
- 224/19 Adoption of the Personnel Minutes of February 5th 2019:**
- Cllr M Rogers presented the minutes for adoption.
- The minutes were **adopted** with 12 in favour and 3 abstentions.
- 225/19 Adoption of the Environment Committee Minutes of February 12th 2019:**
- Cllr T Watson presented the minutes for adoption. Cllr G Lucas and Cllr A Croft volunteered to assist in the painting of the railings at Cranwell.
- The minutes were **adopted** with all in favour.
- 226/19 Adoption of the Planning Committee Minutes of February 12th 2019:**
- Cllr G Lucas presented the minutes for adoption.
- The minutes were **adopted** with all in favour.
- 227/19 Adoption of the Events Committee Minutes of February 12th 2019:**
- Cllr S Starratt presented the minutes for adoption.
- The minutes were **adopted** with all in favour.
- 228/19 Adoption of the Property and Assets Committee Minutes of February 21st 2019:**
- Cllr M Blakeston presented the minutes for adoption.
- The minutes were **adopted** with all in favour
- 229/19 Highways:**
- The clerk highlighted various issues that residents had brought to her attention with regard to car parking and junctions. Eastgate South adjacent to Bridge Lane, New Walk onto Wansford Road, Lockwood Street and St Johns Road, Riverhead and the new junction at Beech Lane. She advised the council that in order for the ERYC to actually take action then a robust campaign should be launched. The newspaper will be asked to get involved and also councillors could consider encouraging residents to contact ERYC themselves so they can see there is a ground swell of objection and concern.
- 230/19 Responsible Financial Officers Report:**
- The enclosed report and budget against spend report was **agreed** with all in favour.

231/19

Correspondence:

ERNLLCA Newsletter: emailed

232/19

Temporary closure of meeting for Post Council Public Review:

Cllr M Rogers commented that a parishioner who had complained to another councillor about an altercation on New Years Eve Day between her and Cllr M Rogers had come into the office to assure staff that Cllr Rogers did not use bad language, as had been stated at a council meeting in January.

233/19

Meeting re-opens.

234/19

Delegates Reports:

There were none.

235/19

To consider a resolution that in view of the confidential nature of the business to be transacted, namely nationally agreed wage increases and new model employer contracts, it is advisable in the public interest for the press and public to be excluded and instructed to withdraw.

236/19

Wage Increases:

The nationally agreed wage increases for 2019/2020 were approved and **agreed** with all in favour.

237/19

New model employee contracts:

Claire Binnington's contract was **agreed** with all in favour.
Rachael Parker's contract was **agreed** with all in favour.
Chris Brotherton's contract was **agreed** with all in favour.
Andrew Wilson's contract was **agreed** with all in favour.

238/19

Date of Next Meeting:

Tuesday April 2nd 2019

The meeting closed at 8.35pm.

Signed:

Date:

DRIFFIELD TOWN COUNCIL APPROVED FEBRUARY EXPENDITURE

Payments made between 01/02/2019 and 28/02/2019

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/02/2019	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
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01/02/2019	Williamsons Solicitors	DD	167,501.00		27,907.00	5000	104	75,000.00	Purchase of land
						5000	104	62,000.00	First phase
						5000	104	2,594.00	Solicitors fees
04/02/2019	Featherston Ltd	109770	399.54		66.59	4231	106	332.95	Hand dryer disabled toilet
04/02/2019	Eric Lawson	109771	195.00			4006	101	195.00	CH caretaking
04/02/2019	Nigel Stinson	109772	122.50			4008	101	122.50	TT cover
07/02/2019	Kingfisher Media Ltd	109774	834.00		139.00	4127	107	695.00	Advert
07/02/2019	Hedon Insurance Ltd	109775	332.00		52.00	4025	102	280.00	LOLER testing
07/02/2019	All Star	DD	235.05		39.18	4020	102	195.87	Fuel
10/02/2019	HSBC	DD	65.77			4039	103	65.77	Total charges
11/02/2019	Penelope Payroll	BACS	6,283.11			520		6,283.11	Wages February
11/02/2019	HRMC	BACS	2,111.22			525		2,111.22	PAYE and NI
11/02/2019	ERYC Pensions	DD	2,150.30			526		2,150.30	Superannuation
12/02/2019	Glasdon Ltd	109777	673.75		112.29	4084	106	561.46	Litter bins x 2
12/02/2019	ERYC	109778	500.00			4034	106	500.00	Speed indicator hire
12/02/2019	ERYC	109778	11,336.00			4142	108	11,336.00	Town Bus 18/19
12/02/2019	Yorkshire Media	109779	18.00		3.00	4126	107	15.00	Website
12/02/2019	LPL Ltd	109780	30.00		5.00	4033	103	25.00	Remote support licence
12/02/2019	Normans of Scarborough Ltd	109781	26.38		4.40	4031	103	21.98	Stationery
12/02/2019	Florida Marquees Ltd	109782	226.80		37.80	4120	107	189.00	Driffield Show marquee
12/02/2019	KC Communications	109783	84.00		14.00	4105	106	70.00	Broadband CCTV
12/02/2019	KC Communications	109783	81.02		13.50	4052	104	67.52	CH broadband
12/02/2019	MKM Building Supplies	109784	23.26		3.88	4023	102	19.38	Various
12/02/2019	Jewson	109785	12.04		2.01	4023	102	10.03	Yale lock
12/02/2019	F Waites & Sons	109786	47.21		7.87	4023	102	39.34	Various
12/02/2019	Woodmil Ltd	109787	376.46		62.74	4032	103	313.72	Photocopier
12/02/2019	Wm E Naylor & Son	109788	109.44		18.24	4023	102	91.20	Wood
12/02/2019	G Williamson Garages Ltd	109789	1,000.00		166.67	4021	102	833.33	Injection pump for pick up
14/02/2019	Southern Electric	DD	104.97		4.99	4113	106	99.98	NE PC electric
14/02/2019	Southern Electric	DD	202.51		9.64	4113	106	192.87	CH PC electric
18/02/2019	HSBC	DD	8.00			4039	103	8.00	Auto charge
18/02/2019	Southern Electric	DD	17.06		0.80	4086	106	16.26	Street lighting
20/02/2019	Public Works Loan Board	DD	7,257.60			4058	104	7,257.60	MW repayment
25/02/2019	Unicom	DD	100.70		16.78	4030	103	83.92	Telephone
28/02/2019	Minster Cleaning Services	109790	1,021.54		170.26	4004	101	851.28	PC cleaning
28/02/2019	Yorkshire Media	109791	240.00		40.00	4236	108	200.00	Mortimers Heritage webpage
28/02/2019	Blachere Illumination	109792	288.00		48.00	4225	107	240.00	Return carriage of frames
28/02/2019	Crown Dec Centre	109793	73.97		12.33	4023	102	61.64	Woodfill/varnish
28/02/2019	Wicksteed	109794	501.53		83.59	4080	106	417.94	Cradle seats
28/02/2019	Initial	109795	23.03		3.84	4034	104	19.19	Feminine bins
28/02/2019	Jewson	109796	383.42		63.90	4023	102	319.52	Various inc ply for poppies
28/02/2019	Heritage Trust Network	109797	50.00			4145	108	50.00	Subscription
28/02/2019	SLCC	109798	247.00			4145	108	247.00	Subscription
28/02/2019	Southern Electric	109799	104.34		4.96	4052	104	99.38	CH electricity

28/02/2019	Elcocks Ltd	109800	79.82	13.30	4023	102	66.52	Various
28/02/2019	SLCC	109801	30.00		4035	103	30.00	Election training
28/02/2019	Nigel Stinson	109802	125.00		4008	101	125.00	Market day cover