

MINUTES OF THE MEETING OF THE DRIFFIELD TOWN COUNCIL HELD ON TUESDAY JANUARY 8TH 2019 AT 7.30PM IN THE MEETING ROOM, COMMUNITY CENTRE, MILL STREET, DRIFFIELD.

Present: J Fletcher (Mayor), T Watson, G Helliwell, S Starrett, H Venter, M Steward, A Croft, J Cooper, S Fletcher, M Rogers, C Scarlett, T Cooper, M Blakeston and the Town Clerk Claire Binnington.

The Chairman gave instruction as to how to leave the building in the event of an emergency.

PCSO Clare Watson attended and answered questions from the council about recent policing issues.

166/19 Apologies for Absence:

Councillors G Lucas, P Rounding and K Stack.

167/19 Declarations of Interest:

Cllr M Blakeston declared a non-pecuniary interest in Minute Number 180/19 as his son has a payment on the Expenditure Report.

168/19 Registration of Gifts and Hospitality:

There were none.

169/19 Questions, Matters of Accuracy and Observations on the Minutes of December 4th 2018:

There were none.

170/19 Adoption of the Minutes of December 4th 2018:

The minutes were adopted with 11 in favour and 2 abstentions.

171/19 Clerks Update:

Scrambling: The clerk reported that Scrambling had taken place on January 2nd and had been well attended. She thanked the Deputy Mayor and the Town Crier for their attendance. Cllr A Croft said the event had been a success.

New Year Countdown: although no longer part of the Town Council activities, Cllr M Rogers had once again provided the countdown in Market Place, which had been attended by the Mayor and Deputy. Cllr M Rogers reported that due to verbal abuse he had received from a parishioner whilst setting up the equipment in the afternoon he would no longer be conducting the New Year Countdown in Market Place. Cllr A Croft requested that the New Year Countdown be placed on the next Events agenda.

172/19 Driffield Town Council email addresses for councillors:

After considerable discussion it was agreed with all in favour to refer this to the June agenda when the new council would be in place.

173/19 To consider the footpath at Kirkwood Close:

The clerk read out a report received from the ERYC councillors on the meeting they held with Kirkwood Close residents in December. Cllr G Helliwell also updated the council as she had been in touch with a number of residents and the outcome was that it was hoped the footpath would be open by Easter. Cllr G Helliwell said she would update council with any further news in due course.

174/19 Campaign for independent minor injuries provision in Driffield:

As Cllr M Steward had communicated in an email to councillors she was no longer prepared to discuss the Daisy Campaign and the independent minor injuries provision with the council and the councillor who had wished to discuss this item was absent (Cllr P Rounding) it was **agreed** to refer this to the next agenda.

175/19 To agree the budget and precept demand for financial year 2019/2020:

It was **agreed** with all in favour that the precept for 2019/2020 be set at £311191.

176/19 To consider a response to the East Riding Local Plan Review:

Cllr C Scarlett had attended the workshop on the council's behalf and had done considerable research into the number and type of houses that had been built in the East Riding and in Driffield. It was **agreed** with all in favour that the issue of the need for more affordable housing be stressed in a response to the review.

177/19 Adoption of the Allotment Committee Minutes of December 10th 2018:

Cllr J Cooper presented the minutes for adoption.

Both Cllr J Cooper and the clerk paid special thanks to the allotment officers who have worked so hard to achieve probably the best run allotments we have had.

The minutes were **adopted** with all in favour.

178/19 Adoption of the Market Committee Minutes of December 10th 2018:

Cllr J Cooper presented the minutes for adoption.

Cllr G Helliwell asked if the council could have a stand on a monthly basis to meet parishioners. Councillors explained that this was done quite regularly over the summer months, however most parishioners approached and rang councillors personally rather than approaching them when they are on market stalls or available at councillor surgeries in the office.

The minutes were **adopted** with all in favour.

179/19

Highways:

Speeding on The Mount: PCSO Clare Watson had previously explained about the speed board so a request would be made for this area to be checked.

St Johns Road: it was noted that perhaps resurfacing was about to start, however nothing yet had been heard about a request for double yellow lines at the Lockwood Street junction.

George Street roundabout: re-marking was to be requested as councillors had witnessed many cars simply ignoring it and driving right over.

Wansford Road Lollipop person: Cllr S Starrett asked if this position had been filled and Cllr G Helliwell confirmed that unfortunately the situation was still vacant.

180/19

Responsible Financial Officers Report & Mobile Phone Allowance:

It was **agreed** with all in favour that an allowance of £10 per month from Petty Cash be paid to each staff member to cover their mobile phone usage for work issues.

The enclosed report and budget against spend report was **agreed** with all in favour.

181/19

Correspondence:

ERNLLCA Newsletter: emailed
Drifffield School Twilight Bus: letter of thanks
Drifffield Candlelighters: letter of thanks
Police Commissioner E Bulletin: emailed

182/19

Temporary closure of meeting for Post Council Public Review:

Disabled Toilet: Cllr J Cooper asked why the disabled toilet was not accessible on a 24 hour basis. The clerk explained that the toilet was accessible not just by radar key but also by the clever use of a coin therefore it was a location at night for drug users, in addition when the main block is closed (as on Christmas and Boxing Day this year), to leave the disabled toilet without cleaning for this length of time was unacceptable. The toilet had been subject to acts of vandalism in the past which had resulted in long periods of unavailability whilst repairs were made. Cllr M Rogers said if his adjacent public house was open then people were welcome to use his facilities.

183/19

Meeting re-opens.

184/19

Delegates Reports:

ERNLLCA Conference: Cllr M Steward reported on her attendance at the conference and said she would pass on details of the Yorkshire Purchasing Office to the clerk.

185/19

Date of Next Meeting:

Tuesday February 5th 2019.

As notification from the Public Works Loan Board re: the depot loan application was still awaited the confidential item was withdrawn.

The meeting closed at 8.30pm.

Signed:

Date:

DRIFFIELD TOWN COUNCIL APPROVED DECEMBER EXPENDITURE

Payments made between 01/12/2018 and 31/12/2018

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/12/2018	D & S Blinds	109684	315.00		52.50	4221	104	262.50	3 door blinds for MW
01/12/2018	Tiny Tots Entertainment	109685A	100.00			4087	107	100.00	Costume hire Xmas Event
01/12/2018	EON	109686	67.32		3.21	4050	104	64.11	Mkt Walk electricity
01/12/2018	Johnsons Stall Hire	109687	440.00			4087	107	440.00	Stall hire Xmas event
01/12/2018	Horsley & Dawson	109688	56.00		9.33	4071	105	46.67	Mayors Xmas cards
01/12/2018	British Gas Business	109689	663.35		110.56	4056	104	552.79	Boiler contract on CH boiler
03/12/2018	Williamsons Solicitors	109690	520.00			5000	104	520.00	Search fees - depot
03/12/2018	Tom Waites	109691	90.00			4087	107	90.00	Xmas Event marshall
03/12/2018	Natalie Foster	109691	90.00			4087	107	90.00	Xmas Event Marshall
03/12/2018	Steven Foster	109692	95.00			4087	107	95.00	Xmas Event Marshall
03/12/2018	Andrew Thorpe	109693	95.00			4087	107	95.00	Xmas Event Marshall
03/12/2018	John Jeffrey	109694	95.00			4087	107	95.00	Xmas Event Marshall
03/12/2018	Billy Jeffery	109695	90.00			4087	107	90.00	Xmas Event Marshall
03/12/2018	Sean Shanahan	109696	40.00			4087	107	40.00	Xmas Event Marshall
03/12/2018	Nigel Stinson	109697	522.50			4008	101	522.50	Tidy Team cover
03/12/2018	J Blakeston	109698	452.50			4087	107	452.50	Xmas lights erection/event
03/12/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
03/12/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
04/12/2018	Yorkshire Staffing Services	109699	819.20		136.53	4087	107	682.67	Xmas Marshalls x 13
04/12/2018	ERYC Pensions	DD	2,150.30			526		2,150.30	Superannuation
04/12/2018	HMRC	DD	2,078.25			525		2,078.25	PAYE /NIC
04/12/2018	Penelope Payroll	DD	6,234.10			520			Staff Wages
07/12/2018	All Star	DD	316.84		52.80	4020	102	264.04	Fuel
10/12/2018	HSBC	DD	10.00			4039	103	10.00	Charge
11/12/2018	LMSpellowgate Farm	109700	450.00			4100	106	450.00	Road work at allotments
11/12/2018	HSBC	DD	170.36			4039	103	170.36	Total charges
13/12/2018	F Waites & Sons	109701	37.37		6.22	4023	102	31.15	Cable ties etc
13/12/2018	British Telecom	109702	197.46		32.91	4030	103	164.55	Alarm line MW
13/12/2018	Mole Trading Ltd	109703	121.98		12.95	4023	102	109.03	Calor gas
13/12/2018	Beverley Ambulance Service	109704	660.00			4121	107	380.00	Bonfire
13/12/2018	Saville Audio Visual	109705	1,272.96		212.16	4087	107	1,060.80	Christmas Festival
13/12/2018	HNS Publishing	109706	240.00		40.00	4127	107	200.00	Advert in paper calendar
13/12/2018	Dalbys Nurseries Ltd	109707	331.20		55.20	4085	106	276.00	Winter bedding
13/12/2018	Addplant Ltd	109708	252.00		42.00	4121	107	210.00	Toilets for bonfire event
13/12/2018	Southern Electric	109709	211.35		10.06	4052	104	201.29	CH electricity
13/12/2018	G Williamson Garages Ltd	109710	55.00			4025	102	55.00	Landrover MOT
13/12/2018	Yorkshire Water	109711	81.16			4052	104	54.96	CH Water
13/12/2018	Visual Security Systems	109712	546.00		91.00	4050	104	26.20	MW Water
13/12/2018	Visual Security Systems	109712	546.00		91.00	4105	106	455.00	CCTV

13/12/2018	LPL Ltd	109713	36.00	6.00	4033	103	30.00	Remove support
13/12/2018	Penelope Payroll	109714	69.60	11.60	4009	101	58.00	Payroll services
13/12/2018	KC Communications	109715	84.00	14.00	4105	106	70.00	Police CCTV broadband
13/12/2018	KC Communications	109715	82.26	13.71	4052	104	68.55	CH broadband
13/12/2018	Fire Protection Services Ltd	109716	238.20	39.70	4056	104	198.50	Testing MW/CH and Depot
13/12/2018	Fire Protection Services Ltd	109716	30.00	5.00	4056	104	25.00	Fire extinguisher service
13/12/2018	Graham Long	109717	135.00		4227	107	52.50	Xmas lights
					4087	107	82.50	Christmas Festival work
13/12/2018	Peter Strawson Ltd	109718	1,073.34	178.89	4224	107	894.45	Christmas trees
13/12/2018	Driffield School	109719	500.00		4144	108	500.00	Madrid - Small Grant Fund
13/12/2018	Driffield School	109720	250.00		4141	108	250.00	Twilight Bus donation
13/12/2018	Cherry's Country Hardware Ltd	109721	17.62	2.94	4021	102	14.68	LED rear lamp
13/12/2018	Nigel Stinson	109722	635.00		4008	101	635.00	Tidy Team cover
13/12/2018	Petty Cash	109723PC	250.00		203		250.00	Petty Cash
13/12/2018	Mole Trading Ltd	109724	162.80	27.13	4100	106	135.67	Rat poison
13/12/2018	HSBC	DD	8.00		4039	103	8.00	Auto charge
18/12/2018	Southern Electric	DD	17.92	0.84	4086	106	17.08	Street lighting
18/12/2018	Total Gas & Power	DD	436.40	20.78	4052	104	415.62	CH gas
20/12/2018	Eric Lawson	109725	200.00		4006	101	200.00	CH caretaking
20/12/2018	Initial	109726	23.03	3.84	4034	101	19.19	Feminine bins
20/12/2018	Dan Sharp Photography	109727	140.00		4121	107	70.00	Bonfire pictures
					4087	107	70.00	Christmas Festival picture
20/12/2018	Lime Photographic	109728	288.00	48.00	4122	107	240.00	Recording of WW1 Service EMR
20/12/2018	Minster Cleaning Services	109729	1,021.54	170.26	4004	101	851.28	PC Cleaning
20/12/2018	Yorkshire Water	109730	497.82		4113	106	497.82	CH PC water
20/12/2018	Elcocks Ltd	109731	54.92	9.16	4023	102	45.76	Various
20/12/2018	MD Cleaning Services Ltd	109732	891.00		4005	101	891.00	Final payments
20/12/2018	Squarelabs Ltd	109733	475.25	79.21	4034	102	396.04	Tracker on LR
20/12/2018	Wm E Naylor & Son	BACS	11,040.00	1,840.00	5000	104	9,200.00	Building Regs Depot (1)
24/12/2018	Unicom	DD	115.61	19.27	4030	103	96.34	Telephone
31/12/2018	Southern Electric	DD	27.81	4.63	4110	106	23.18	Market electricity
31/12/2018	Southern Electric	DD	24.42	1.16	4110	106	23.26	Market electricity
31/12/2018	Southern Electric	DD	25.83	1.23	4110	106	24.60	Market electricity
31/12/2018	Southern Electric	DD	33.01	1.57	4110	106	31.44	Market electricity
31/12/2018	Southern Electric	DD	25.32	1.20	4110	106	24.12	Market electricity
31/12/2018	Southern Electric	DD	32.27	1.53	4110	106	30.74	Market electricity
31/12/2018	Southern Electric	DD	26.98	1.28	4110	106	25.70	Market electricity