

MINUTES OF THE MEETING OF THE DRIFFIELD TOWN COUNCIL HELD ON TUESDAY NOVEMBER 6TH 2018 AT 7.30PM IN THE MEETING ROOM, COMMUNITY CENTRE, MILL STREET, DRIFFIELD.

Present: J Fletcher (Mayor), A Croft, T Watson, G Lucas, S Fletcher, M Rogers, C Scarlett, G Helliwell, J Cooper, P Rounding, M Steward, T Cooper, H Venter, S Starrett and the Town Clerk Claire Binnington.

The Chairman gave instruction as to how to leave the building in the event of an emergency.

PC Martin Phillips and PCSO Clare Watson attended to update the council on local police developments. Problems at the Remembrance Gardens were discussed.

121/18 Apologies for Absence:

Councillors M Blakeston and K Stack.

122/18 Declarations of Interest:

There were none.

123/18 Registration of Gifts and Hospitality:

There were none.

124/18 Questions, Matters of Accuracy and Observations on the Minutes of October 2nd 2018:

97/18 Independent First Aid: Cllr P Rounding asked how this was progressing and that he had not received any details regarding joining the Driffield Daisy Group. The clerk said she had heard nothing from Paul Cartledge, however Cllr M Steward of the Daisy Group confirmed they were now working with him. She said that it was necessary to raise funds and at the moment they were not in a position to give details. Cllr J Cooper explained that the Group were currently going through the legalities and paperwork for such a project and that much groundwork was necessary. She assured Cllr Rounding that progress was being made.

125/18 Adoption of the Minutes of October 2nd 2018:

The minutes were **adopted** with all in favour.

126/18 Clerks Update:

Bonfire & Firework Display: the clerk thanked those who had volunteered at what was a safe and successful evening.

Website: the clerk reported that the new website was to go live on November 8th.

Mortimer's Mill – HLF Bid: the clerk reported that the bid had been successful and she would update councillors further once the press release had been prepared and approved by HLF.

Community Led Housing: the clerk reported that the working group were visiting a housing project at Hudswell near Richmond on November 21st.

127/18 To consider a resolution to apply for a Public Works Loan for £350,000 to be repaid back over 25 years to purchase land and erect a new operations depot at Skerne Park Driffield (subject to receipt of planning permission):

The council received the report prepared by the clerk and **agreed** with 10 in favour, 3 against and 1 abstention to apply for the public works loan.

128/18 Update on the 8-8 Centre and Alfred Bean Hospital:

The clerk reported that the she, the Mayor and Cllr Cath Scarlett had met with the Chairman, Mrs Sandra Wilkinson and the Secretary, Mrs Gill Hara of the League of Friends and had a very constructive and informative discussion. It was thought most helpful if these informal meetings were maintained quarterly in order to keep both parties involved of developments. The clerk reported that the League of Friends were very positive as to regard the future of the Alfred Bean Hospital. There were no further updates on the new 8-8 service.

129/18 To agree the Christmas Festival Risk Assessment:

The risk assessment was **agreed** with all in favour. The clerk gave a brief update on event progress.

130/18 To agree the Remembrance Commemoration Service Risk Assessment:

The risk assessment was **agreed** with all in favour. The clerk reported that the unveiling of the Station Memorial on October 27th had been very successful and that the memorial had been very well received. She also reported that ERYC World War One Centenary Fund had given the council a £500 grant towards the production of the Order of Service programme.

131/18 To acknowledge and approve the Interim Internal Audit Report:

The Report and the clerk's information regarding the recommendations were **agreed** with all in favour.

132/18 To consider the appointment of two apprentices:

After much positive discussion the matter was referred to the Personnel committee.

133/18 Adoption of the Personnel Committee Minutes of 2nd October 2018:

Cllr C Scarlett presented the minutes for adoption.

The minutes were **agreed** with all in favour.

134/18 Adoption of the Planning Committee Minutes of 9th October 2018.

Cllr G Lucas presented the minutes for adoption.

The minutes were **adopted** with 13 in favour and 1 against.

- 135/18 Adoption of the Event Committee Minutes of 8th October 2018:**
- Cllr S Starrett presented the minutes for adoption.
- The minutes were **adopted** with all in favour.
- 136/18 Adoption of the Property & Assets Committee Minutes of 9th October 2018:**
- Cllr C Scarlett presented the minutes for adoption.
- Minute Number: PA/04/18 Asset Register.** The Driffield Town Council Asset Register was **agreed** with all in favour.
- The minutes were **adopted** with all in favour.
- 137/18 Highways:**
- Clerk to chase up the double yellow line request at St Johns Road/Lockwood Street junction and check when St Johns Road was due to be resurfaced.
- Cllr S Starrett requested information as to how the employment of a crossing patrol person was going for Wansford Road/Manorfield Road junction.
- Cllr G Helliwell asked if speed guns and more police could be seen on The Mount/Scarborough Road to deter the speeding cars.
- Cllr T Watson requested better signage for the electric car charging points at Cross Hill car park.
- 138/18 Responsible Financial Officers Report:**
- The enclosed report and budget against spend report was **agreed** with all in favour.
- 139/18 Correspondence:**
- Previously emailed ERNLLCA Newsletter.
- Letter of thanks for donation from Driffield and Wolds Guiding.
- 140/18 Temporary closure of meeting for Post Council Public Review:**
- Cllr C Scarlett asked that fracking be placed on the next agenda.
- A discussion took place regarding the hundreds of people who chose not to pay the admission and watch the fireworks from the bypass and industrial estate.
- 141/18 Meeting re-opens.**
- 142/18 Delegates Reports:**
- NALC AGM: Cllr T Cooper reported on the AGM.
- Transport Meeting: Cllr J Cooper reported on the ERYC transport meeting she had attended.

143/18

Date of Next Meeting:

Tuesday December 4th at 7.30pm.

The meeting closed at 9.05pm.

Signed:

Date:

DRIFFIELD TOWN COUNCIL APPROVED OCTOBER EXPENDITURE

Payments made between 01/10/2018 and 31/10/2018

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/10/2018	Petty Cash	109578pc	100.00			203		100.00	Petty Cash
01/10/2018	DCK Accounting Solutions	109579	854.58		142.43	4034	103	712.15	Budget setting
01/10/2018	Visual Security Systems	109580	546.00		91.00	4105	106	455.00	CCTV
01/10/2018	D & S Blinds	109581	380.00		63.33	4221	104	316.67	Market Walk blinds
01/10/2018	Community Publications	109582	636.00		106.00	4121	107	530.00	Bonfire advertisements
01/10/2018	EON	109583	21.85		1.04	4050	104	20.81	Mkt Walk electricity
01/10/2018	MKM Building Supplies	109584	67.80		11.30	4122	107	56.50	Aggregate - Station Memorial
01/10/2018	Highfield	109585	458.00		76.33	4071	105	381.67	Civic Afternoon Tea
01/10/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
01/10/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
01/10/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
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01/10/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
01/10/2018	Southern Electric	DD	32.80		1.56	4110	106	31.24	Market electricity
02/10/2018	Penelope Payroll	BACS	6,713.46			520		6,713.46	Net Wages October
02/10/2018	HMRC	BACS	2,400.48			525		2,400.48	Paye and NI
02/10/2018	ERYC Pensions	BACS	2,150.30			526		2,150.30	Superannuation
02/10/2018	Bullfinch (Gas Equip) Ltd	BACS	432.00		72.00	4122	107	360.00	Beacon of Light
03/10/2018	Driffield & Wolds Guiding	109586	500.00			4144	108	500.00	Driffield Guides Small Grant
04/10/2018	Wm E Naylor & Son	BACS	10,200.00		1,700.00	5000	104	8,500.00	Planning Permission 1st pay
05/10/2018	Eric Lawson	109587	230.00			4006	101	230.00	CH caretaker
05/10/2018	ERYC	109588	180.00			4025	104	180.00	CH premises licence
05/10/2018	CJE Group	109589	288.00		48.00	4122	107	240.00	WW1 Service Corex boards
05/10/2018	CJE Group	109589	66.00		11.00	4121	107	55.00	Stickers for bonfire corex
08/10/2018	All Star	DD	256.48		42.75	4020	102	213.73	Fuel
11/10/2018	HSBC	DD	72.61			4039	103	72.61	Total charges
11/10/2018	HSBC	DD	8.00			4039	103	8.00	Auto charge
15/10/2018	Driffield Male Voice Choir	109591	120.00			4122	107	120.00	WW1 Service performance
15/10/2018	J Foley Electrical Ltd`	109592	52.80		8.80	4114	106	44.00	Disabled toilet sensor
15/10/2018	Play Safety Ltd	109593	79.80		13.30	4080	106	66.50	St Marg Play Area Check
15/10/2018	Nigel Stinson	109594	165.00			4008	101	165.00	Tidy Team cover