

MINUTES OF THE MEETING OF THE DRIFFIELD TOWN COUNCIL HELD ON TUESDAY DECEMBER 4TH 2018 AT 7.30PM IN THE MEETING ROOM, COMMUNITY CENTRE, MILL STREET, DRIFFIELD.

Present: J Fletcher (Mayor), T Watson, G Lucas, S Fletcher, M Rogers, C Scarlett, P Rounding, T Cooper, M Blakeston and the Town Clerk Claire Binnington.

The Chairman gave instruction as to how to leave the building in the event of an emergency.

144/18 Apologies for Absence:

Councillors G Helliwell, S Starrett, H Venter, M Steward, A Croft, J Cooper and K Stack.

145/18 Declarations of Interest:

There were none.

146/18 Registration of Gifts and Hospitality:

There were none.

147/18 Questions, Matters of Accuracy and Observations on the Minutes of October 2nd 2018:

124/18 Independent First Aid: Cllr P Rounding asked how this was progressing as he was being approached by members of the public who were under the impression this was a town council project. Cllr Joyce Fletcher felt that the council should clearly distance themselves from this as nothing was known of the qualifications or provenance of those involved. Cllr Paul Rounding asked that this subject be placed on the January agenda so that clarification could be sought.

148/18 Adoption of the Minutes of November 6th 2018:

The minutes were **adopted** with all in favour.

149/18 Clerks Update:

Mortimer's Mill – HLF Bid: the clerk reported that the press release had gone out and that the Canal Steering Group had now prepared the brief to recruit the grant advisor and that the project was progressing well. Visit to Stourbridge were also being arranged.

Community Led Housing: the clerk reported that she had visited the community housing project at Hudswell near Richmond and that plans were being made to visit a project in Lincolnshire imminently. She also reported that in the New Year Wrigleys Solicitors would be instructed to form the governance board as part of the funding received from ERYC.

Centenary Service: the clerk reported that feedback had been very positive. The retiring collection had raised £1189.09 and that this had been sent to SSAFA.

Christmas Festival: everyone agreed that the event had been a fantastic success with a lot of positive feedback. The clerk thanked the council for

financing the event and also those councillors who attended to help on the night.

150/18 Update on the 8-8 Centre and Alfred Bean Hospital:

Cllr M Blakeston reported that he had been contacted by 5 people who had minor injuries but had been told upon ringing 111 that Driffield was not showing up as an option to send them, instead they were sent to Bridlington or Beverley. Graham Stuart MP had recently announced that the Withernsea 8-8 Centre was clearly not effective and that the CCG have had several months to sort it out and that he was now demanding action. It was **agreed** with all in favour that the council write to Sir Greg Knight MP to request a similarly rigorous response from him with regard to the Driffield 8-8 Centre.

151/18 To agree the Scrambling Risk Assessment:

The risk assessment was **agreed** with all in favour.

152/18 New Depot Update:

The clerk reported that she had sent to PWL Board application to ERNLLCA who had confirmed receipt and were now awaiting the planning permission confirmation which she had been assured by the Planning Officer was imminent.

153/18 To consider Fracking and a town council stance:

After considerable discussion as to whether the council had sufficient information to make an informed choice on the matter it was **agreed** with 4 in favour, 2 against and 2 abstentions, that Driffield Town Council wish to agree that Driffield and the surrounding area remain free of fracking.

154/18 To consider the Twilight Bus donation:

As already in the budget, this was agreed with all in favour.

155/18 To consider a request for funding from the Small Grant Fund from Driffield School and the Madrid Music Trip:

It was **agreed** with all in favour that £500 be donated.

156/18 Adoption of the Personnel Committee Minutes of 6th November 2018:

Cllr C Scarlett presented the minutes for adoption.

Cllr P Rounding said he did not want to wait until the new depot had been built and was occupied before an apprentice was taken on. He had noted the costs incurred by the council on additional staff over the last month and asserted that these costs could have been cut substantially if an apprentice had been in place. The clerk explained that the extra staffing costs were abnormally large as one regular team member was on medium term sick leave at the busiest time of the council year and that the additional cover had been necessary.

The minutes were **agreed** with 8 in favour and Cllr P Rounding against.

157/18 Adoption of the Planning Committee Minutes of 13th November 2018.

Cllr G Lucas presented the minutes for adoption.

The minutes were **adopted** with all in favour.

158/18 Adoption of the Event Committee Minutes of 22nd November 2018:

Cllr M Rogers presented the minutes for adoption.

The minutes were **adopted** with all in favour.

159/18 Highways:

The clerk reported that ERYC had **agreed** to install two camper van bays in Beckside and that she had written to the gentleman who has requested them who was visiting in his van and included the agreed gift voucher. The clerk said that usage should be monitored and if proved popular she had been told that ERYC would consider increasing the number.

Cllr P Rounding noted that dropped kerbs had been installed at Lockwood Street but still wanted double yellow lines at the junction of St Johns Road and asked the clerk to follow this up.

Cllr M Blakeston reported that the speed warning lights on Middle Street South had now been removed and there was a consensus that they had been effective and regret that ERYC would erect them for a month.

Cllr C Scarlett reported that she would email a picture of an enormous pothole at Southfield Road direct to highways.

160/18 Responsible Financial Officers Report:

The enclosed report and budget against spend report was **agreed** with all in favour.

Cllr P Rounding again commented on the large amounts being spent on additional staff, the situation regarding the staffing and sick leave was explained.

161/18 Correspondence:

The clerk would email the ERNLLCA newsletter which had come in since the agenda was issued.

162/18 Temporary closure of meeting for Post Council Public Review:

Cllr C Scarlett thanked the clerk and deputy for their work regarding the recent First World War and Christmas events. Cllr M Rogers also thanked everyone for their hard work.

Cllr C Scarlett reported she was meeting with representatives of Northern Rail in the near future to discuss accessibility issues.

163/18 Meeting re-opens.

164/18

Delegates Reports:

Cllr M Blakeston reported on the ERYC Retail Consultation feedback event he attended.

Cllr M Blakeston reported on the Rural Partnership event he attended with Cllr J Fletcher.

165/18

Date of Next Meeting:

Tuesday January 8th 2019 at 7.30pm.

The meeting closed at 8.45pm.

Signed:

Date:

DRIFFIELD TOWN COUNCIL APPROVED NOVEMBER EXPENDITURE

Payments made between 01/11/2018 and 30/11/2018

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/11/2018	Petty Cash	109620pc	100.00			203		100.00	Petty Cash
01/11/2018	Float	109622	2,500.00			4121	107	2,500.00	Bonfire float
02/11/2018	Venco Ltd	109623	249.00		38.00	4121	107	211.00	Teleporter hire
02/11/2018	Local Link Ltd	109624	120.00		20.00	4087	107	100.00	Xmas advert
02/11/2018	KC Communications	109625	80.04		13.34	4052	104	66.70	CH Broadband etc
02/11/2018	KC Communications	109625	84.00		14.00	4105	106	70.00	Broadband CCTV
02/11/2018	EON	109626	69.01		3.29	4050	104	65.72	1 Mkt Walk electricity
02/11/2018	Local World Ltd	109627	180.00		30.00	4121	107	150.00	Bonfire Ad Hull Daily Mail
05/11/2018	Sean Shanahan	109628	40.00			4121	107	40.00	Bonfire marshal
05/11/2018	Steven Foster	109629	50.00			4121	107	50.00	Bonfire marshal
05/11/2018	Billy Jeffery	109630	50.00			4121	107	50.00	Bonfire marshal
05/11/2018	Tom Waites	109631	50.00			4121	107	50.00	Bonfire marshal
05/11/2018	Humberside Scout Comm Team	109632	100.00			4121	107	100.00	Radios bonfire
05/11/2018	Driffield Lions	109633	100.00			4121	107	100.00	Bonfire donation
05/11/2018	Driffield Rotary Club	109634	100.00			4121	107	100.00	Bonfire donation
06/11/2018	CJE Group	109635	380.00			4122	107	380.00	WW1 Order of Service
06/11/2018	CJE Group	109635	280.00		46.67	4087	107	233.33	Xmas Corex Boards
06/11/2018	CJE Group	109635	336.00		56.00	4087	107	280.00	Xmas corex boards
06/11/2018	Nigel Stinson	109636	642.00			4008	101	642.00	Tidy Team sick cover
06/11/2018	Zachary Stinson	109637	360.00			4121	107	360.00	Bonfire work
06/11/2018	Jeff Pratt	109638	170.00			4121	107	170.00	Bonfire work
06/11/2018	Eric Lawson	109639	130.00			4006	101	130.00	CH caretaking
07/11/2018	All Star	DD	140.13		23.36	4020	102	116.77	Fuel
08/11/2018	Southern Electric	109640	109.55		5.21	4052	104	104.34	CH electricity
09/11/2018	Moneymaster	TR	16,057.81			201		16,057.81	Weekly adjustment
10/11/2018	HSBC	DD	85.22			4039	103	85.22	Total charges
12/11/2018	Michael Readman Lawn Mower	109641	1,601.91		266.91	4021	102	1,335.00	Haytor mower service/parts
12/11/2018	Michael Readman Lawn Mower	109641	-1,601.91		-266.91	4021	102	-1,335.00	Reverse
12/11/2018	Michael Readman Lawn Mower	109641	1,601.47		266.91	4021	102	1,334.56	Mower service/repairs
12/11/2018	Yorkshire Wolds Railway	109642	25.00			4127	107	25.00	Calendar advert
12/11/2018	Royal British Legion	109643	46.00			4071	105	46.00	Wreaths x 2 S137
12/11/2018	Graham Long	109644	80.00			4121	107	80.00	Bonfire work
12/11/2018	Yorkshire Media	109645	360.00		60.00	4126	107	300.00	Balance on website
12/11/2018	Elecplant	109646	2,768.04		453.24	4121	107	2,314.80	Lighting towers for bonfire
13/11/2018	Nigel Stinson	109647	525.00			4008	101	525.00	Tidy Team sick cover
13/11/2018	HSBC	DD	8.00			4039	103	8.00	Auto charge
15/11/2018	Radio Solutions	109648	777.56		129.59	4023	103	647.97	Walkie talkies
15/11/2018	Penelope Payroll	BACS	6,244.59			520			Staff Wages
15/11/2018	ERYC Pensions	BACS	2,150.30			526		2,150.30	Superannuation November
15/11/2018	HMRC	BACS	2,085.98			525		2,085.98	PAYE & NI
16/11/2018	Everything But The Product	109649	230.00			4122	107	230.00	Remembrance work
16/11/2018	Everything But The Product	109649	380.00			4071	105	100.00	Certificate/logo work
						4121	107	100.00	Bonfire design work
						4087	107	180.00	Christmas design work