

MINUTES OF THE MEETING OF THE DRIFFIELD TOWN COUNCIL HELD ON TUESDAY JULY 3rd 2018 AT 7.30PM IN THE MEETING ROOM, COMMUNITY CENTRE, MILL STREET, DRIFFIELD.

Present: J Fletcher (Mayor), M Blakeston, G Lucas, A Croft (Deputy Mayor), S Fletcher, M Rogers, C Scarlett, T Watson, M Steward, J Cooper, T Cooper, H Venter, S Starratt and the Deputy Town Clerk, Miss Rachael Parker.

The Chairman gave instruction as to how to leave the building in the event of an emergency.

The Mayor also reiterated to Councillors for the benefit of those who were not at her Mayor Making, the speech she gave.

47/18 Apologies for Absence:

Councillors P Rounding (Holiday) & K Stack.

48/18 Declarations of Interest:

Cllr M Blakeston declared a non-pecuniary interest in Minute Number 57/18 as he is a member of the Driffield Agricultural Society and Cllr S Fletcher declared a non-pecuniary interest in Minute Number 55/18, as he is a Driffield Skatepark Committee Member.

49/18 Registration of Gifts and Hospitality:

There were none.

50/18 Questions, Matters of Accuracy and Observations on the Minutes of June 5th 2018:

There were none.

51/18 Adoption of the Minutes of June 5th 2018:

The minutes were adopted with 13 in favour and 2 abstentions.

52/18 Clerks Update:

No items

53/18 To note the resignation of Mr Tom Lee from DTC & notice of election:

Cllr J Fletcher asked that an email be sent to Tom thanking him for his time with us and the work he achieved.

It was noted.

54/18 Driffield Youth Action – match funding to secure their donation from DTC £3500 from last year’s budget:

Cllrs received a copy of the correspondence confirming match funding for DTC to release the monies. It was agreed by all.

Cllr T Cooper asked why the lateness in presenting this to council when the correspondence received was in November 2017. R Parker informed Cllr T Cooper she could not answer this and would ask the Town Clerk on her return from Annual Leave to email Cllr T Cooper with this information. * *note from the clerk – the chair of Driffield Youth Action has sent the email in November merely to prove that she had match funding. They did not ask for the money at the time.*

55/18 Driffield Skatepark – request for funding & proof of match funding (£2000 in this year’s budget):

Councillors received a letter from the Skatepark confirming the match funding for DTC to release the funds. It was **agreed** with 13 in favour and 2 against.

56/18 To consider a request for a donation from the Small Grant Fund for the Bowls Festival:

Cllr M Blakeston proposed £200 to the Bowls Festival which was seconded by Cllr M Rogers. This was **agreed** with all in favour.

57/18 Driffield Show – names of attendees/rota:

Cllrs A Croft, H Venter, C Scarlett, S Fletcher, M Steward and S Starrett volunteered for manning the DTC stand, R Parker informed them she would draw up a timetable and circulate by email.

58/18 To consider a special Yorkshire Day Market on Thursday August 2nd:

It was **agreed** by all in principle and suggested that an Events & Market Committee meet to discuss the finer details/plan.

Cllr J Cooper asked for the income figures from the market as she was interested in the council purchasing a couple more market stands. R Parker informed her that currently we have no room at the depot to store any more market stands.

59/18 Update on meeting with CCG and the clinics at the Alfred Bean:

Cllr C Scarlett suggested that the council do a Freedom of Information request on how many people have used the 8-8 service. Concerns were expressed about the service currently provided as opposed as to what was advertised and expected.

Cllr M Blakeston asked that future meetings be recorded by a Clerk and informed the Councillors that the CCG have promised to send over the data on the 8-8 service and quoted numbers.

Cllr M Steward said the algorithms were explained in the meeting but again would be interested in seeing a full break down of the figures and users of the service.

It was **agreed** we send a letter to the CCG requesting the information.

gf60/18

Highways:

Roundabout Update – R Parker read an email from Andy Harper at ERYC informing us that the roundabouts have been naturally landscaped in the past which is a sustainable cost-effective solution and that they will continue to maintain the landscaped chevron areas as they do and enhance the planting as and when required.

Speeding on The Mount – R Parker read a letter sent to the Council from a concerned resident, it was asked that we inform ERYC and ask what they can do to help.

Crossing at George Street – Cllr C Scarlett explained that the tactile junction proposed will not improve pedestrian/driver visibility for visually impaired people and in fact make it dangerous.

Cllr M Blakeston felt Tesco should be providing some better space for the public to walk around into the car park without having to use the covered area.

Cllr T Cooper was concerned about the deliveries with the HGV's.

It was **agreed** that we contact ERYC with our concerns.

Cllr C Scarlett is concerned about the footpaths around Kings Mill School and is discussing this with ERYC.

Cllr C Scarlett is speaking with Greg Knight about the parking on pavements in Driffield, she is wanting ERYC to do more about this and Greg Knight has provided Cath with some bi laws she can suggest to ERYC.

61/18

Responsible Financial Officers Report:

The enclosed report was **agreed** with 13 in favour.

62/18

Adoption of the Planning Minutes of June 5th, the Planning Minutes of June 12th 2018 and the Allotment Minutes of June 12th 2018.

Cllr C Scarlett pointed out the minutes were missing from the distribution of the Agendas which is an Admin error so will be rectified at the next meeting.

Cllr G Lucas presented the Planning minutes which were **adopted** with all in favour.

Cllr M Rogers presented the Allotment minutes which were **adopted** with all in favour.

63/18

Correspondence:

There was none.

64/18

Temporary closure of meeting for Post Council Public Review:

Cllr G Lucas asked R Parker to inform the ERYC of damage to one of their bins on the public highway next to the station.

Cllr G Lucas asked if we had any further information on the cut through at Greenways opening – R Parker informed her that it is currently with the Legal team at the ERYC.

Cllr M Blakeston reported that he will be holding his treasure hunt again.

65/18 Meeting re-opens.

66/18 Delegates Reports:

Cllr T Cooper reported that Yorkshire Coast Rail Partnership will be providing toilets at the station on Drifffield Show day and the Steam Engine Rally weekend.

Cllr M Blakeston reported that the new website was coming along and a further meeting is being held this Friday with himself, Cllr M Rogers and Yorkshire Media Limited.

67/18 Date of Next Meeting:

Tuesday September 4th 2018 at 7.30pm.

68/18 In view of the confidential nature of the business about to be transacted, namely the discussions surrounding the potential new depot with all in favour to exclude the public:

69/18 Update on potential new depot:

The clerks update on developments was noted.

70/18 To accept the quotation from DCK Accounting Solutions if DV report favourable:

R Parker reported that DVS aim to have the valuation with us by 13th July 2018.

Cllr J Cooper asked 'why the big rush' on it all and expressed her concerns on us doing anything without planning permission. She reported that Heartland have gone into liquidation and why were we not looking at their building which is already there on Skerne Road.

Cllr M Blakeston said we have not rushed anything, we just simply do not want to miss an opportunity and would not embark on anything without planning permission. Mark said Heartlands was not available when we started looking and did we know if they owned or leased the building.

Cllr M Rogers went through the enclosed information Claire Binnington, Town Clerk had sent to all before she went on Annual Leave explaining the process and that she was seeking clarification from the PWLB and ERNLLCA as to the implications regarding planning permission and loan applications. Cllr Rogers made it clear we would not be starting any project until we had everything correctly in place and that we have a very experienced Town Clerk who would not allow us to do anything illegal.

Cllr H Venter reported that she feels we are not doing things properly and that we didn't need a bigger building, she knows this because she knows

what they need. Heather wants to know the dates and times of the meetings as she feels this has all been done by email.

Cllr J Fletcher explained that meetings have taken place and all Cllrs have been invited, that it was up to Cllrs to attend and if they haven't done so then they should not be questioning the process, which has been done in the correct manner.

Cllr S Fletcher reported that we had a Properties & Asset meeting where it was agreed to look into the potential new depot further and since then site visits at the existing depot and the potential new site have been arranged and all invited.

Cllr J Fletcher explained how no decision has been made, only to look at the possibility a more appropriate building, and that is which is what we are currently doing.

The meeting descended into verbal chaos and it was clear to the chair that no further business could be sensibly conducted and closed the meeting.

The meeting closed at 8.40pm.

Signed:

Date:

DRIFFIELD TOWN COUNCIL APPROVED JUNE EXPENDITURE

Payments made between 01/06/2018 and 30/06/2018

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/06/2018	Crown Dec Centre	109415	134.99		22.50	4122	107	112.49	Paint etc for the poppies
01/06/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
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01/06/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
01/06/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
01/06/2018	Southern Electric	DD	179.95		8.56	4113	106	171.39	CHill Pc electricity
01/06/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
01/06/2018	Moneymaster	TR	2,573.34				201	2,573.34	Weekly adjustment
04/06/2018	DVLA	109416	331.67				4025 102	331.67	Landrover road tax & fine
04/06/2018	Eric Lawson	109417	160.00				4006 101	160.00	CH caretaking
04/06/2018	Nigel Stinson	109418	85.00				4008 101	85.00	Extra help for TT
04/06/2018	EON	109419	46.44		2.21	4050	104	44.23	Mkt Walk electricity
04/06/2018	HMRC	109420	380.52				4010 101	380.52	PAYE underpayment
05/06/2018	Paul Thompson Decorators	109421	1,917.50				4221 104	1,917.50	MW decorating
06/06/2018	Drifffield Children's Outing	109422	1,500.00				4140 108	1,500.00	Donation
07/06/2018	Everything But The Product	109423	360.00				4232 107	240.00	Christmas Fest artwork
							4121 107	120.00	Bonfire & Firework artwork
07/06/2018	All Star	DD	248.79		41.46	4020	102	207.33	Fuel
08/06/2018	BT	109424	187.46		31.24	4030	103	156.22	Alarm line at MW
08/06/2018	KC Communications	109425	84.00		14.00	4105	106	70.00	CCTV broadband
08/06/2018	KC Communications	109425	80.06		13.34	4052	104	66.72	CH broadband/alarm line
08/06/2018	J Foley Electrical Ltd'	109426	50.40		8.40	4221	104	42.00	Wall lights at MW
08/06/2018	Penelope Payroll	109427	6,653.14				4000 101		Staff Wages
10/06/2018	HSBC	DD	81.59				4039 103	81.59	Total charges
12/06/2018	Petty Cash	109428pc	100.00				203	100.00	Petty Cash
12/06/2018	Stuart Brown Carpet Fitter	109429	150.00				4221 104	150.00	MW carpet fitting
12/06/2018	ERYC Pensions	BACS	2,234.64				4011 101	2,234.64	Pensions
12/06/2018	HMRC	BACS	2,368.81				4010 101	2,368.81	Paye & NI
13/06/2018	HSBC	DD	8.00				4039 103	8.00	Auto charge
14/06/2018	Titan Pro Ltd	BACS	1,549.00		258.17	4100	106	1,290.83	Rotavator
15/06/2018	Petty Cash	109430pc	100.00				203	100.00	Petty Cash
15/06/2018	Michael Readman Lawn Mower	109431	62.93		10.49	4021	102	52.44	Parts for Haytor Mower
15/06/2018	CJE Group	109432	1,020.00		170.00	4120	107	850.00	Pens/Pop sockets
									Driff Show
15/06/2018	MC Services	BACS	900.00				4100 106	900.00	Allotment roads work
17/06/2018	Total Gas & Power	BACS	474.07		22.58	4052	104	451.49	Gas at CHall
18/06/2018	Minster Cleaning Services	109433	1,237.62		206.27	4004	101	1,031.35	PC cleaning Feb & April
18/06/2018	KP Motorsport Ltd	109434	554.43		92.40	4021	102	462.03	Gearbox reconditioning
18/06/2018	Southern Electric	DD	15.45		0.72	4086	106	14.73	Street lighting
21/06/2018	Petty Cash	109435pc	100.00				203	100.00	Petty Cash
25/06/2018	Unicom	DD	123.36		20.56	4030	103	102.80	Telephone
28/06/2018	Petty Cash	109457pc	100.00				203	100.00	Petty Cash
29/06/2018	Minster Cleaning Services	109436	631.54		105.26	4004	101	526.28	PC cleaning
29/06/2018	Cherry's Country Hardware Ltd	109437	163.67		27.26	4023	102	136.41	Various

29/06/2018	Initial	109438	23.03	3.84	4034	104	19.19	Feminine bins
29/06/2018	Fire Protection Services Ltd	109439	160.20	26.70	4034	104	133.50	Fire checks on depot & office
29/06/2018	Fire Protection Services Ltd	109439	104.40	17.40	4034	104	87.00	Repair to CH fire alarm
29/06/2018	Yorkshire Media	109440	18.00	3.00	4126	107	15.00	Website
29/06/2018	Normans of Scarborough Ltd	109441	59.96	9.99	4031	103	49.97	Stationery
29/06/2018	Penelope Payroll	109442	69.60	11.60	4009	101	58.00	Wages management
29/06/2018	D&D Taylor Eng	109443	118.94	19.82	4122	107	99.12	Metalwork for memorial
29/06/2018	F Waites & Sons	109444	176.25	29.39	4023	102	146.86	Equipment
29/06/2018	Mole Trading Ltd	109445	225.90	37.65	4023	102	188.25	Equipment
29/06/2018	CPD PLC	109446	153.46	25.58	4112	106	127.88	PC supplies
29/06/2018	Visual Security Systems	109447	546.00	91.00	4105	106	455.00	CCTV
29/06/2018	Crown Dec Centre	109448	31.06	5.18	4122	107	25.88	Thinners for poppies
29/06/2018	Elcocks Ltd	109449	55.62	9.27	4023	102	46.35	Various
29/06/2018	Dalbys Nurseries Ltd	109450	3,465.60	577.60	4083	106	2,888.00	Hanging baskets
29/06/2018	Dalbys Nurseries Ltd	109450	612.00	102.00	4085	106	510.00	Bedding
29/06/2018	Yorkshire Water	109451	190.72		4113	106	190.72	NE PC water
29/06/2018	G Williamson Garages Ltd	109452	391.00	56.00	4021	102	335.00	MOT and tyres for van
29/06/2018	Driffield Leader	109453	90.00		4127	107	90.00	Adverts
29/06/2018	Yorkshire Media	109454	154.50	25.75	4126	107	128.75	Reg of domain name etc
29/06/2018	Joyce Fletcher	109455	71.20		4037	103	71.20	Travel expenses
29/06/2018	Driffield Agricultural Society	109456	195.00		4120	107	195.00	Stand
29/06/2018	Southern Electric	DD	31.61	1.50	4110	106	30.11	Market electricity

Subtotal Carried Forward: 34,031.47 0.00 2,131.84 31,899.63