

MINUTES OF THE MEETING OF THE DRIFFIELD TOWN COUNCIL HELD ON TUESDAY APRIL 3rd 2018 AT 7.30PM IN THE MEETING ROOM, COMMUNITY CENTRE, MILL STREET, DRIFFIELD.

Present: Councillors P Rounding (Mayor), J Fletcher, M Blakeston, G Lucas, A Croft, T Lee (Deputy Mayor), S Fletcher, M Rogers, C Scarlett, T Watson, M Steward, J Cooper, T Cooper, H Venter, S Starratt and the Town Clerk, Mrs Claire Binnington.

The Chairman gave instruction as to how to leave the building in the event of an emergency.

The Mayor also thanked those councillors and members of the public who had attended the vigil at the last session of the Drifffield MIU at Alfred Bean Hospital that evening, commenting that it was a very sad day for Drifffield.

67/18 Apologies for Absence:

None. (Cllr K Stack was absent but no apologies had been received).

68/18 Declarations of Interest:

Cllr P Rounding declared a non-pecuniary interest in Minute Number 77/18 as he was a member of the Drifffield Twinning Association.

69/18 Registration of Gifts and Hospitality:

There were none.

70/18 Questions, Matters of Accuracy and Observations on the Minutes of March 6th 2018:

There were none.

71/18 Adoption of the Minutes of March 6th 2018:

The minutes were adopted with 12 in favour and 2 abstentions.

72/18 Clerks Update:

No items

73/18 Update on the provision of electric car charges:

The clerk reported that ERYC hoped to install charges at Cross Hill car park imminently and also distributed an email from Mark Jessop at ERYC with regard to the issue generally that had been sent to Cllr Tom Watson. It was agreed with all in favour that the clerk ascertain if the Drifffield branch of Lidl was intending to install a charger.

74/18 To sign off the Drifffield Walking and Cycling Plan:

The Mayor signed the plan on behalf of the council.

75/18 Internal Auditor – to agree new appointment:

In the light of the retirement of Alan Johnson it was **agreed** with all in favour to appoint Mr Richard Dixon as the internal auditor for financial year 2018/2019.

76/18 Summer hanging basket price 2018:

It was **agreed** with 10 in favour and 2 abstentions that the summer hanging basket price remain the same as last year.

Cllr Mrs J Fletcher arrived.

Cllr P Rounding passed the chair to Cllr T Lee as he had declared a non-pecuniary interest in the next item.

77/18 Driffield Twinning Association – Small Grant Fund request:

It was **agreed** with 11 in favour and 1 abstention that £250 be awarded to the Driffield Twinning Association.

Cllr P Rounding resumed the chair.

78/18 Driffield Folk Festival – Small Grant request:

It was **agreed** with 14 in favour and 1 against that £1000 be awarded to Driffield Folk Festival.

79/18 ERYC Communication Survey:

Responses to the survey were discussed and **agreed** with all in favour.

80/18 Highways:

Disappointment was voiced that the ERYC did not intend to install any further warning signs for the new zebra crossing at Middle Street South however it was **agreed** with 8 in favour and 6 against that speed warning signs be requested for hire in this area.

Cllr T Cooper observed that people were parking over the new dropped kerb outside Wilkinsons and B & M.

The recently filled in pot hole at Skerne Road requires more work as the filling has come out again.

During the wet weather pigeon poo has been all over the pavement near Hotel Forty One.

81/18 Responsible Financial Officers Report:

The clerk explained that she and four councillors had attended a Finance training session run by ERNLLCA and that new recommendations to safeguard the council's money had been made, one of which was the writing and signing of cheques at meetings, which was deemed completely impractical for a council with the number of payments DTC had to make on a monthly basis. Various possible ideas were discussed however it was **agreed** with 12 in favour and 2 against that the current cheque signing regime remain. The clerk however did ask the Mayor to sign the Expenditure

Report and copies of the bank reconciliations so that they could not be added to or replicated in any way and these will be included in the minutes.

The enclosed report was **agreed** with 12 in favour and 3 abstentions.

82/18 Adoption of the Planning Minutes of March 12th, the Personnel Minutes of March 6th 2018 and the Events Minutes of March 12th 2018.

Cllr G Lucas presented the Planning minutes which were **adopted** with 12 in favour and 3 abstentions.

Cllr C Scarlett presented the Personnel minutes which were **adopted** with all in favour.

Cllr A Croft presented the Events minutes which were **adopted** with all in favour. The clerk reported that the silhouettes had arrived and also that ERYC had not yet confirmed permission for the Driffield sign to be re-erected on the roundabout at Scarborough Road so it had been suggested that Driffield in Bloom be asked if the sign could be put on the Station Gardens. The clerk was told to try to get permission from ERYC first on the roundabout. The silhouettes will be put out for Anzac at the Remembrance Gardens.

83/18 Correspondence:

Information regarding the Food Bank and Schools project was noted.

84/18 Temporary closure of meeting for Post Council Public Review:

No comments.

85/18 Meeting re-opens.

86/18 Delegates Reports:

There were none.

87/18 Date of Next Meeting:

Annual General Meeting Tuesday May 1st 2018 at 7.00pm.

88/18 In view of the confidential nature of the business about to be transacted, namely the consideration of tenders for the Driffield Town Council website it was agreed with 10 in favour, 1 against and 4 abstentions to exclude the press and public:

89/18 Driffield Town Council website:

It was **agreed** with all in favour that the tender from Yorkshire Media be accepted.

The meeting closed at 8.55pm.

Signed:

Date:

DRIFFIELD TOWN COUNCIL APPROVED EXPENDITURE FOR APRIL

Payments made between 01/04/2018 and 30/04/2018

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/04/2018	Southern Electric	DD	36.33		1.73	4110	106	34.60	Market electricity
03/04/2018	Southern Electric	DD	27.81		4.63	4110	106	23.18	Market electricity
03/04/2018	Southern Electric	DD	36.26		1.72	4110	106	34.54	Market electricity
03/04/2018	Southern Electric	DD	52.50		2.50	4110	106	50.00	Market electricity
03/04/2018	Southern Electric	DD	27.81		1.32	4110	106	26.49	Market electricity
03/04/2018	Southern Electric	DD	27.81		1.32	4110	106	26.49	Market electricity
03/04/2018	Southern Electric	DD	27.81		1.32	4110	106	26.49	Market electricity
03/04/2018	Southern Electric	DD	-27.81		-4.63	4110	106	-23.18	Reverse error
03/04/2018	Southern Electric	DD	-27.81		-4.63	4110	106	-23.18	Reverse error
04/04/2018	Driffield Twinning Association	109345	250.00			4144	108	250.00	Small Grant Fund Donation
04/04/2018	Driffield Folk Festival Comm	109346	1,000.00			4144	108	1,000.00	Folk Festival Small Grant
04/04/2018	Driffield Millenn Green	109347	5,000.00			4143	108	5,000.00	Donation
05/04/2018	Nigel Stinson	109348	810.00			4008	101	810.00	Tidy Team holiday cover
06/04/2018	Penelope Payroll	109349	5,819.02						Staff Wages
09/04/2018	All Star	DD	138.33		23.05	4020	102	115.28	Fuel
10/04/2018	HSBC	DD	49.47			4039	103	49.47	Total charges
12/04/2018	Watershed Designs	109350	80.91		13.48	4122	107	67.43	Poppy stickers
12/04/2018	HMRC	DD	1,796.53			4010	101	1,796.53	PAYE and NI
12/04/2018	ERYC Pensions	DD	2,108.12			4011	101	2,108.12	Superannuation
13/04/2018	HSBC	DD	8.00			4039	103	8.00	Charge
16/04/2018	Hotel Forty One	109352	1,100.00			4071	105	1,100.00	Mayors Civic Dinner
16/04/2018	EON	109353	49.39		2.35	4050	104	47.04	MW electricity
16/04/2018	Eric Lawson	109354	260.00			4006	101	260.00	CH caretaking
16/04/2018	Ashcroft Transmissions Ltd	DD	1,902.00		317.00	4021	102	1,585.00	Gear box repairs
16/04/2018	HSBC	DD	10.00			4039	103	10.00	Charge
18/04/2018	Southern Electric	DD	16.16		0.76	4110	106	15.40	Market electricity
19/04/2018	Mike Stonehouse	109355	120.00			4071	105	120.00	Mayor Framing
20/04/2018	British Gas Business	DD	404.49		19.26	4050	104	385.23	MW gas
21/04/2018	Unicom	DD	122.74		20.46	4030	103	102.28	Telephone
27/04/2018	Moneymaster	TR	405.35			201		405.35	Weekly adjustment
30/04/2018	ERYC	109356	72.96		12.16	4226	107	60.80	Xmas timers removal lamp posts
30/04/2018	1 & 1 Internet Ltd	109357	39.56		6.59	4126	107	32.97	Website
30/04/2018	Rialtas	109358	330.00		55.00	4034	103	275.00	Year End support