

**MINUTES OF THE MEETING OF THE DRIFFIELD TOWN COUNCIL HELD ON TUESDAY OCTOBER 2<sup>ND</sup> 2018 AT 7.30PM IN THE MEETING ROOM, COMMUNITY CENTRE, MILL STREET, DRIFFIELD.**

**Present:** J Fletcher (Mayor), M Blakeston, G Lucas, S Fletcher, M Rogers, C Scarlett, G Helliwell, J Cooper, P Rounding, M Steward, T Cooper, H Venter, S Starrett and the Town Clerk Claire Binnington.

The Chairman gave instruction as to how to leave the building in the event of an emergency.

The Chairman also welcomed Cllr Gillian Helliwell to her first council meeting.

**92/18 Apologies for Absence:**

Councillors A Croft, T Watson and K Stack.

**93/18 Declarations of Interest:**

Cllr T Cooper declared a non-pecuniary interest in Minute number 113/18 as he had an expense claim on the Expenditure Report.

Cllr J Cooper declared a non-pecuniary interest in Minute Number 113/18 as her husband had an expense claim on the Expenditure Report.

Cllr M Blakeston declared a non-pecuniary interest in Minute Number 111/18 as his planning application appeared on the Planning Minutes.

Cllr J Fletcher declared a non-pecuniary interest in Minute Number 113/18 as she had an expense claim on the Expenditure Report.

**94/18 Registration of Gifts and Hospitality:**

There were none.

**95/18 Questions, Matters of Accuracy and Observations on the Minutes of September 4<sup>th</sup> 2018:**

There were none.

**96/18 Adoption of the Minutes of September 4<sup>th</sup> 2018:**

The minutes were **adopted** with 11 in favour and 2 abstentions.

**97/18 Clerks Update:**

**Website:** the clerk reported that the new website was looking very good and that photographs and content were being uploaded. A launch was expected soon.

**Mortimer's Mill – HLF Bid:** the clerk reported that the bid had been submitted and was expected to take about 10 weeks.

**Community Led Housing:** the clerk reported that the working group were putting together their governance and constitutional framework and had procured the services of Wrigleys Solicitors as they were experienced in this sphere.

**Independent First Aid/MIU Provision:** the clerk reported that councillors had met with Paul Cartledge of Emergency First Response Centre who was very keen to get a volunteer service up and running. The council had initially been keen to assist in the facilitation of this provision; however, it had come to light in the press today that the Driffield Daisy Campaign were already well on with plans to provide this facility with medical professionals and the clerk advised that it was pointless to duplicate work if another organisation was already making considerable headway. Cllr Paul Rounding said he was to become a member of the Driffield Daisy Group. The clerk explained that the planned meeting with the League of Friends to take the First Aid provision further, would still take place as there were many issues still outstanding that required discussion in relation to the Alfred Bean Hospital. A date and time to be confirmed and communicated to councillors.

**98/18 NALC Model Standing Orders:**

The new standing orders were **adopted** with all in favour.

**99/18 To consider the adoption of a General Reserve Policy:**

A General Reserve of 4.5 months of everyday running costs (currently equating to £100,000) was **agreed** with all in favour.

**100/18 To consider the adoption of a Rolling Capital Fund:**

This was **agreed** with all in favour.

**101/18 General Update on the 8-8 Centre and CCG:**

Council accepted the report of the CCG AGM from Cllr C Scarlett. The Mayor thanked Cllr Scarlett for her comprehensive summary. Cllr Scarlett stressed that councillors should encourage all parishioners to make complaints through the official CCG channels or they will not be accounted for.

**102/18 Update on Depot Consultation and to consider the resolution to appoint solicitors to act on behalf of the council:**

The clerk thanked all those who had attended and assisted at the consultation events.

It was **agreed** with Cllrs J Fletcher, S Fletcher, M Rogers, G Helliwell, M Blakeston, P Rounding, G Lucas, S Starrett, C Scarlett in favour to appoint solicitors to act on the council's behalf (clerk to seek quotations for the perusal of the Building Agreement and Conveyancing). Cllrs T Cooper, J Cooper and H Venter voted against and Cllr M Steward abstained.

**103/18 Review and adoption of Emergency Plan:**

After considerable discussion it was **agreed** with all in favour that the contact details of those on the Community Emergency Management Team be listed – the Mayor/Deputy/Staff/Cllr Matt Rogers – provision of heavy-duty plant and equipment/Cllr M Blakeston – communications expertise/Cllr P Rounding – electrical expertise. The members not on the Management Team would be listed by name but that they be contacted by either the Clerk or Deputy directly in the event of an emergency.

- 104/18 First World War Activities Update:**
- The clerk reported that the Events Meeting on October 8<sup>th</sup> would finalise the service and the programme. The silhouette has been erected at Little Driffield Pond and the Station Memorial awaits the plaque. Work has begun on the war memorial in the church yard.
- The Christmas Festival plans are moving forward well, with so far, a keen interest being received for the Christmas Market.
- 105/18 To agree the Bonfire and Firework Display Risk Assessment:**
- The risk assessment was agreed with all in favour.
- 106/18 Stand at the Business Connections event:**
- It was agreed that the offer of stand be taken up and Cllrs J Fletcher, S Starrett and S Fletcher would man it with staff assistance.
- 107/18 To acknowledge and agree the Conclusion of Audit 2017/2018:**
- The conclusion of audit was acknowledged and agreed with all in favour.
- 108/18 To consider a resolution to request bespoke motorhome parking spaces in the town's car parks:**
- It was agreed with all in favour to request that 2 or 3 spaces be created at Cross Hill, Beckside and the Cattle Market car parks. It was also agreed with all in favour that a £30 gift voucher be sent to Mr Duckett to recompense his parking ticket, with thanks for visiting the town to see the Poppy memorial.
- 109/18 To consider a resolution to request a crossing patrol person at Wansford Road, Manorfield Road junction:**
- The clerk reported that Cllr F Temple had been in touch to confirm that the post was being advertised.
- 110/18 To consider a request for funding from the Girl Guides from the Small Grant Fund:**
- It was agreed that £500 be donated.
- 111/18 Adoption of the Planning Committee Minutes of 11<sup>th</sup> September 2018:**
- Cllr G Lucas presented the minutes for adoption.
- The minutes were agreed with all in favour.
- The clerk reported that the Parish Paths officer, Andrew Chudley had confirmed at the Long Lane bridle path was on the definitive map, that Barratt Homes would have to reopen the path by law and there would not occur an situation similar to that on Greenways, as that was only a permissive path.

**112/18**

**Highways:**

Cllr Paul Rounding asked that a letter be sent to Highways requesting double yellow lines be put at the junction of Lockwood Street and St Johns Road. All other junctions off St Johns Road have double yellow lines.

Cllr Joyce Fletcher requested that the double yellow lines be extended on the corner of Mill Street from the mini roundabout.

Cllr Matt Rogers asked that ERYC consider resurfacing the uneven road at Eastgate North from the Exchange Street junction to the Park Surgery at Gibson Street junction.

**113/18**

**Responsible Financial Officers Report:**

The enclosed report was agreed with 11 in favour and 3 abstentions.

**114/18**

**Correspondence:**

Previously emailed ERNLLCA Newsletter.

**115/18**

**Temporary closure of meeting for Post Council Public Review:**

Cllr C Scarlett reported that she was involved in talks with Norther Rail about accessibility issues on the new trains.

Cllr G Helliwell reported that she was going to look into the scheme in Sheffield where allotment holders donated their fresh produce to the Food Bank to report back to the December allotment committee meeting.

**116/18**

**Meeting re-opens.**

**117/18**

**Delegates Reports:**

ERNLLCA AGM: Cllr T Cooper reported on the AGM.

**118/18**

**Date of Next Meeting:**

Tuesday November 6<sup>th</sup> at 7.30pm.

**119/18**

**In view of the confidential nature of the business about to be transacted, namely the discussions surrounding the potential new depot with all in favour to exclude the public:**

**120/18**

**Plans from local landowner:**

The plans were acknowledged, and the clerk reported that she had already spoken to the person in question about them.

The meeting closed at 9.15pm.

Signed: .....

Date: .....